

# Minutes

## Planning Committee

10.00 am, Thursday, 8 December 2016

### Present

Councillors Perry (Convener), Lunn (Vice-Convener), Bagshaw, Blacklock, Cairns, Cardownie, Child, Gardner, Keil, McVey, Milligan, Mowat, and Ritchie.

### 1. Minutes

---

#### Decision

To approve the minute of the Planning Committee of 6 October 2016 as a correct record.

### 2. Business Bulletin

---

The Planning Business Bulletin of 8 December 2016 was presented.

#### Decision

To note the Business Bulletin.

### 3. Edinburgh Local Development Plan – Ministerial Feedback

---

The Council had adopted the Edinburgh Local Development Plan (LDP). It would now use the Plan to deliver its aims and strategy. This process would include a period of dissemination and evaluation with all stakeholders. As part of that, stakeholder feedback would be sought on the LDP project as a whole.

Early feedback had been provided by the Minister responsible for planning. The Minister's letter raised a number of concerns about the LDP project. A response had been prepared, and was attached for the Committee to note.

#### Decision

- 1) To note the Scottish Government's comments on the Edinburgh Local Development Plan project (Appendix 2 in the report by the Executive Director of Place).
- 2) To note the appended response (Appendix 1 of the report) to the points raised.

(Reference – report by the by the Executive Director of Place; submitted.)

#### **4. Edinburgh Local Development Action Plan: Action Programme adoption**

---

The Edinburgh Local Development Plan (LDP) had now been adopted. Councils were required to adopt and publish an Action Programme within three months of formally adopting a LDP and publish an updated Action Programme at least every two years. An Action Programme set out how a Local Development Plan would be implemented.

The Action Programme was now ready to be formally adopted and submitted to Scottish Ministers.

##### **Decision**

To agree that the Edinburgh Local Development Plan Action Programme be formally adopted, published and submitted to Scottish Ministers.

(References – Finance and Resources Committee 29 October 2015 (item 9); Planning Committee 14 May 2015 (item 4); report by the by the Executive Director of Place; submitted.)

#### **5. Supplementary Guidance: Developer Contributions and Infrastructure Delivery – Draft for Consultation**

---

The Edinburgh Local Development Plan (LDP) was adopted on 24 November 2016. The Plan required statutory Supplementary Guidance on Developer Contributions and Infrastructure Delivery to be prepared to support the LDPs policies on infrastructure and developer contributions, and to deliver the infrastructure actions set out in the Action Programme. The Supplementary Guidance was to be submitted to Ministers within one year from the date of adoption of the Plan.

##### **Decision**

To approve draft Supplementary Guidance on Developer Contributions and Infrastructure Delivery (Appendix 1 of the report by the Executive Director of Place) for consultation and for use in determining planning applications.

(Reference – report by the by the Executive Director of Place; submitted.)

#### **6. Legacy Planning Applications - Update**

---

The Planning Committee on 11 August 2016 requested a report on legacy applications classified as awaiting further information together with reasons for the delay in the required information being submitted.

Details of the application were provided.

## **Decision**

To note the reasons for delay in information being submitted for legacy planning applications.

(References – Planning Committee, 11 August 2016 (Item 3); report by the by the Executive Director of Place; submitted.)

## **7. Planning and Building Standards Customer Engagement Strategy – Progress Report and Next Steps**

---

An update was provided on the Customer Engagement Strategy and further changes were set out to the Planning and Building Standards service.

A number of changes had been introduced over the past year in terms of customer contact and the way in which planning application and building warrant enquiries were handled. Whilst progress had been made in a number of areas, some aspects of the strategy required further work and proposals for re-focusing the strategy were provided.

### **Decision**

- 1) To note the progress with the customer engagement strategy.
- 2) To agree to refocus the strategy as set out in the report.
- 3) The Executive Director of Place to report to the next meeting of the Planning Committee on the timescale for the proposed IT developments coming on stream.

(References – Planning Committee, 3 December 2015 (Item 6); report by the by the Executive Director of Place; submitted.)

## **8. Open Space 2021, Edinburgh's Open Space Strategy**

---

A draft revised Open Space Strategy was approved for consultation purposes by Planning Committee on 11 August 2016.

The draft Strategy reported on the extent, quality and proximity to homes of greenspace within the city, highlighting recent changes to provision. Influenced by a stakeholder workshop, the draft Strategy set out high-level principles to direct greenspace management and its creation within new developments in the period up to 2021.

Consultation on the draft Strategy had now been undertaken. This had shown broad support for the approaches outlined and the final Strategy was now put forward for approval.

The next step would be to prepare a citywide Open Space Action Plan to capture cross-sector activity which would contribute to the development and improvement of the city's greenspaces over the next five years.

Through periodic updates, the Action Plan would incorporate priorities established by the new Locality Improvement Plans and other relevant Council strategies. This would enable progress towards achieving the aims of the Strategy to be monitored.

### **Decision**

- 1) To approve 'Open Space 2021' as Edinburgh's finalised Open Space Strategy (Appendix 1 of the report by the Executive Director of Place) and Open Space Audit 2016 (Appendix 2 of the report).
- 2) To note the Report of Consultation (Appendix 3 of the report) and the intention to prepare a citywide Open Space Action Plan.
- 3) To refer the finalised Strategy to the Transport and Environment Committee for information.
- 4) To thank everyone involved in the production of the Open Space Strategy.

(References – Planning Committee, 11 August 2016 (Item 5); report by the by the Executive Director of Place; submitted.)

## **9. Policies – Assurance Statement**

---

Council policies were key governance tools. They helped realised the Council's vision, values, pledges and outcomes, and were critical to the Council's operations, ensuring that statutory and regulatory obligations were met in an efficient and accountable manner.

To strengthen governance arrangements, a policy framework had been developed to ensure that all current Council policies were easily accessible, and were created, revised and renewed in a consistent manner and to an agreed standard.

To ensure that Council policies remained current and relevant, all Council directorates were required to review policies on annual basis.

### **Decision**

To note that the Council policies detailed in the report by the Executive Director of Place had been reviewed and were considered as being current, relevant and fit for purpose.

(References – Corporate Policy and Strategy Committee 3 September 2013 (item 4); report by the by the Executive Director of Place; submitted.)

## **10. New Town Conservation Area – Review of Conservation Area Character Appraisal: Draft for Consultation**

---

Approval was sought of the revised New Town Conservation Area Character  
Planning Committee –8 December 2016

Appraisal, in draft, for consultation. This had been developed in the new style of appraisal. This included a section detailing key elements of the Conservation Area and management section. The content had been updated to reflect changing issues in the area, and the community's views and concerns.

The consultation would consist of information presented on-line with a feedback form, and an exhibition and information events in the local libraries, with officers on hand to discuss and explain the appraisal.

### **Decision**

- 1) To approve the attached revised New Town Conservation Area Character Appraisal, in draft, for consultation.
- 2) To note that 2017 would be the 250<sup>th</sup> anniversary of the approval of the plan for the New Town  
(Reference – report by the by the Executive Director of Place; submitted.)

## **11. Cammo Estate Local Nature Reserve Declaration – Referral Report from the Transport and Environment Committee**

---

The Transport and Environment Committee on 1 November 2016 considered a report by the Executive Director of Place regarding results of a consultation exercise on proposals to declare Cammo Estate as a Local Nature Reserve. The Committee agreed to refer the report to the Planning Committee for information.

### **Decision**

To note the report.

(References – Transport and Environment Committee 1 November 2016 (item 18); report by the by the Chief Executive, submitted.)

### **Declaration of Interest**

Councillor Keil declared a non-financial interest in the above item as a member of the Cammo Estate Advisory Committee.