

Item 5.1 Outstanding Actions

Governance, Risk and Best Value Committee

November 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	14.11.2013	Tram Project Update	To ask that the Director of Corporate Governance writes to the Scottish Government requesting an update on likely timescales for the tram project inquiry.	Director of Resources	November 2014		<p>Inquiry now called by Scottish Government. Verbal Update on Tram project to be provided in 2015.</p> <p>Verbal Update to be provided by the Head of Legal and Risk in December 2016. This delay was due to the inquiry not having commenced.</p>

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2	19/10/2015	Committee Report Process	To investigate technology offered by the new IT provider with a view to improving report format and reducing officer workload. To request a progress report back to Committee in one year.	Chief Executive	March 2016		
3	03/03/2016	Work Programme	To ask that a report detailing the background of current waste collection difficulties across the City and action being taken to resolve them be submitted to the Transport and Environment Committee meeting in May prior to coming to the Governance, Risk and Best Value Committee in June 2016.	Executive Director of Place	June 2016	November 2016	<p>Presentation went to June Committee.</p> <p>The full report will be referred back to GRBV after consideration at the Transport and Environment Committee in November 2016.</p> <p>Recommended for closure – on November agenda.</p>

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4	21/04/16	Summary of the Account Commission's 'Major Capital Investment in Councils' Follow Up Report	1) To note information regarding the design-life of schools currently under design/construction would be circulated to the Committee.	Acting Executive Director of Resources	September 2016	November 2016	Recommended for closure – Briefing circulated to members on 28 October 2016
5	21/04/2016	Internal Audit – Audit and Risk Service: Delivery Model Update	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.		Date TBC		Appointments will be made to the Internal Audit Service following the Legal & Risk organisation review, this will be reported to GRBV in the near future – date TBC
6	21/04/2016	Looked After Children: Transformation Programme Progress Report	To ask that the report into the implementation and effectiveness of the new arrangements be brought to the Governance, Risk and Best Value Committee following consideration by		December 2016		This will be considered at E, C&F on 13 December and referred to GRBV for consideration on 22 December

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			the appropriate committee. This report should be informed by the work carried out by the multi-agency partnership, contain detail of the delivery mechanisms and methods, and focus on outcomes				2016.
7	26/05/16	Spot Checking on the Dissemination of Committee Decisions and Late Committee Reports	To request an update report to the Governance, Risk and Best Value Committee on 2 February 2017.	Chief Executive	March 2017		
8	23/06/16	Recent Developments in Gaelic Education Provision in Edinburgh	1) To request a report to the Education, Children and Families Committee then to the Governance, Risk and Best Value Committee on the Council's current policy for GME access to secondary schools, the corresponding	Acting Executive Director of Children and Families	December 2016		

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			<p>Government policy and an assessment on whether this was being met.</p> <p>2) To request that the current policy for GME access to secondary schools was published on the Council website and to review the appropriateness of the distance from school criteria for GME admissions to secondary school. A work-plan of how this would be achieved, including actions in place to avoid any future legal challenge, should be in place by November 2016.</p>				

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9	26/09/16	Corporate Leadership Team Risk Update	To request that progress reports on the additional precautionary surveys currently being undertaken in buildings sharing similar design features to those of the PPP1 schools, would be referred to the Governance, Risk and Best Value Committee for scrutiny.	Acting Executive Director of Resources	April 2017		
10	26/09/16	Internal Audit Quarterly Update Report – 1 April 2016 to 30 June 2016	To request that the final report on Continuous Testing – Stand By, On Call and Disturbance Payments is referred to the Governance, Risk and Best Value Committee for consideration under the B agenda. This should include information on outcomes and findings, any management action taken and a detailed proposed action plan.	Executive Director of Place	December 2016		

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11	26/09/16	Internal Audit Follow Up Arrangements – Status Report from 1 April 2016 to 30 June 2016	To request a report to the Governance, Risk and Best Value Committee in October 2016 identifying any discrepancies and providing a breakdown of the schedule of rates within the Shared Repairs and Maintenance audit findings.	Chief Internal Auditor	November 2016	November 2016	Recommended for closure – on November agenda
12	26/09/16	City of Edinburgh Council – report to those charged with governance on the 2015/16 audit	To request that information on the Common Good Fund and the General Fund be included in the full audit report scheduled to be submitted to the Governance, Risk and Best Value Committee on 17 November 2016.	Acting Executive Director of Resources	November 2016	November 2016	Recommended for closure – on November agenda

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13	26/09/16	Motion by Councillor Mowat – Committee Decisions – Finance and resources Committee – Item 8.7 – Proposed Lease and Conservation Burden at Tron Kirk	to request that the follow up report to the Finance and Resources Committee on the Tron Kirk is referred to the Governance, Risk and Best Value Committee for scrutiny.	Acting Executive Director of Resources	February 2017		
14	24/10/16	The City of Edinburgh Council – 2015/16 Annual Audit Report to members and the Controller of Audit	To request a briefing note to members of the Governance, Risk and Best Value Committee and the Finance and Resources Committee in January 2017 on the changes to funding arrangements from the updated Local Government Accounting Code including specific information on Highways Network Assets.	Acting Executive Director of Resources	January 2017		

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15	24/10/16	Home Care and Re-ablement Service Contact Time	To request an update report 6 months after the implementation of the new ICT system for shift allocation.	Chief Officer, Edinburgh Health and Social Care Partnership	Date TBC		
16	24/10/16	Governance of Major Projects: progress report	<ol style="list-style-type: none"> 1) To request a details for members of Governance, Risk and Best Value Committee on the delay of the Connected Capital project. 2) To request a follow-up report on the New Boroughmuir High School project including information on lessons learnt, cost implications and risks to the Council. 3) To request a briefing note for members of 	Chief Executive	January 2017		Action 1 recommended for closure – briefing note circulated to members on 10 November 2016

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			Governance, Risk and Best Value Committee on the new Zero Waste Contract.				
17	24/10/16	Appendix one of the report - Property Conservation – scope for shared owners, legislative change, ESRS consultation process with owners and Extra Judicial Agreement Process	<p>1) To request a briefing note for members of the Governance, Risk and Best Value Committee detailing the amount that had been reimbursed the number of owners who have not been located for a refund and the sums of money involved.</p> <p>2) To note the concerns expressed at the robustness of the extra judicial process and that the Convener with three members of the Governance, Risk and Best Value Committee meet informally with relevant officers to</p>	Acting Executive Director of Resources	November 2016	November 2016	<p>Recommended for closure – briefing note sent to members on 11 November 2016.</p> <p>Committee Services arranging meeting with Convener - 10 November 2016.</p>

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			discuss these concerns and a note of the meeting would be reported back to Committee.				