

## Corporate Policy and Strategy Committee

8 November 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns  <a href="#">(Agenda for 6 November 2012)</a>	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place	Spring 2017		Discussions are continuing with the developer and these must be concluded before any engagement on the management and ownership of the land can progress

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2	12.05.15	<a href="#">Physical Activity for Health Pledge</a>	To note that an update on progress will be presented to this Committee in May 2016.	Chief Officer, Edinburgh Health and Social Care Partnership	6 December 2016		
3	09.06.15 <a href="#">Minute of 9 June 2015</a> (items 6 and 16) 01.09.15	<a href="#">Safecall CEC 114 - Update Report on Management Action</a>  B Report	1) To note the report by the Chief Executive and to accept all the recommendations in Appendix 2 and that progress on their implementation be reported to the Education, Children and Families Committee.  2) To recognise that no further disciplinary action would be instigated in relation to these matters until all relevant information was available.	Chief Executive  Chief Executive	  Ongoing	1 March 2016 (Education, Children and Families Committee)	The Education, Children and Families Committee on 1 March 2016 agreed to close Action (1), having considered this <a href="#">Education Complaints Improvement Update</a> report.

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			3) To agree that a further report would thereafter be considered by Committee advising of any further management action.	Chief Executive	Ongoing		A report will be brought back to Committee once the ongoing due legal process is concluded.
4	09.06.15	<a href="#">Sustainable Edinburgh 2020 Annual Report 2014-15</a>	To acknowledge the work programme for SE2020 for the coming year 2015/16, and add a request to the Edinburgh Sustainable Development Partnership that a clear Action Plan setting out aims, objectives, targets, timescales and responsibilities from the present to 2020 be developed and presented as soon as possible.	Chief Executive	8 November 2016	8 November 2016	<b>Recommended for closure.</b>  Report on the agenda for this meeting (item 7.4).

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5	04.08.15	<a href="#">Policies - Assurance Statement</a>	To note that a further report on wider Council policies would be submitted to Committee in due course.	Acting Executive Director of Resources	Ongoing		Policies are reviewed on an ongoing basis. Policies Assurance Statements are produced when there are little or no changes proposed to a policy.
6	04.08.15	<a href="#">Common Good Assets Register</a>	<p>1) To note that further reports would be brought to Committee:</p> <p>a) once Scottish Ministers' guidance about common good registers had been issued; and</p> <p>b) to consider the implications arising from compliance with the Land Registration (Scotland) Act 2012.</p>	Acting Executive Director of Resources	6 December 2016		Work is ongoing on the Common Good register and it is anticipated that an update report will be presented to the Committee in December 2016. Scottish Ministers guidance is not expected until summer 2016. Reports to Committee will not be able to be submitted until Q3

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			2) To note that the common good definition in Section 3 of the report by the Acting Director of Services for Communities was not intended to be exclusive and that there would be clarification of the definition with the next report to Committee.				2016 earliest. Consequently, completion of the register itself will not take place until sometime 2017.
7	29.09.15	<a href="#">Managing Customer Contact in a Fair and Positive Way - Annual Review</a>	To agree to receive an annual update.	Chief Executive	Ongoing		
8	29.09.15	<a href="#">Public Bodies Climate Change Duties Report 2014-15</a>	To note the omission from the Council's Climate Change Duties Report of any carbon reduction projects and therefore request an update report on these projects once they were devised.	Chief Executive	Ongoing	8 November 2016	<b>Recommended for closure.</b>  Report on the agenda for this meeting (item 7.5).

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9	03.11.15	<a href="#">Carbon, Climate &amp; Sustainability Policies - Assurance Statement</a>	To agree to update the Fair Trade and Resource Use Policy for Committee consideration within 12 months	Chief Executive	November 2016		
10	03.11.15	<a href="#">ICT Acceptable Use Policy - Annual Review</a>	To note that the next review should be undertaken with a view to reporting to Committee in November 2016.	Chief Executive	6 December 2016		
11	01.12.15	<a href="#">E-cigarettes (Vapourisers) - Update on Health Considerations</a>	1) To note that any material changes which developed, such as Scottish or UK Government advice or significant public health research findings, would be reported to Committee, together with any implications for the Smoke Free Policy.	Acting Executive Director of Resources	6 December 2016		

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			2) To note that an annual report on the policy would be provided by the end of 2016 which should explicitly highlight any developments on e-cigarettes with regard to additional evidence on health issues.	Acting Executive Director of Resources	6 December 2016		
12	23.02.16	<a href="#">Avoidance of Bullying and Harassment at Work Policy - Review</a>	To note that the next review should be undertaken with a view to reporting to Committee in February 2017.	Acting Executive Director of Resources	February 2017		
13	12.04.16	<a href="#">2015 Edinburgh People Survey Headline Results</a>	To note that an update would be provided in 6 months as part of the Council's Business plan.	Chief Executive	6 December 2016		

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14	17.05.16	<a href="#">Welfare Reform - Update</a>	To request that the findings and recommendations of the review into welfare advice services be reported to this Committee.	Acting Executive Director of Resources	Ongoing		
15	14.06.16	<a href="#">Locality Working - Progress Report</a>	To call for a report back to the Corporate Policy and Strategy Committee at the appropriate time in consultation with Councillor Main and other elected members on the locality working governance issues raised	Executive Director of Place	Ongoing		
16	09.08.16	<a href="#">Eurocities AGM and Conference</a>	To note that further information on the benefits of attendance and the decision regarding the 2018 bid would be provided following the event.	Executive Director of Place	Ongoing		



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17	06.09.16	Emergency Motion by Councillor Mowat – General Switchboard and Website Enquiries	<p>To instruct a report to Committee in two-cycles with the following information:</p> <ol style="list-style-type: none"> <li>1. What should people contacting the Council by a) telephone and b) online through the Report It channel experience i.e. what is the design of the user experience and how long should this take in the case of telephone contact and for b) what happens to the online reports and how are these distributed and monitored and resolved;</li> <li>2. What performance reporting is produced;</li> <li>3. Who receives the performance reporting;</li> </ol>	Acting Executive Director of Resources	November 2016	8 November 2016	<p><b>Recommended for closure.</b></p> <p>Report on the agenda for this meeting (Item 7.9).</p>

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			<p>4. How many abandoned calls have been recorded;</p> <p>5. How many calls have been received; detailed by week and how long have these calls taken (presentation in a table showing &lt;5mins, &lt;10 mins, &lt;15 mins in increments of 5 minutes to over an hour will be acceptable).”</p>				
18	04.10.16	<a href="#">Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report</a>	That an update report be submitted to Committee in 6 months.	Acting Executive Director of Communities and Families	March 2017		

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19	04.10.16	<a href="#">Unity in Diversity Summit</a>	<p>1) To approve acceptance of the invitation extended to the Lord Provost from the Mayor of Florence to visit Florence in November 2016 to attend the second edition of the Unity in Diversity summit of Mayors from around the world.</p> <p>2) To note that a post-visit report would be provided after the event.</p>	Executive Director of Place	6 December 2016		