

# Development Management Sub-Committee

**10.00am Thursday 17 December 2015**

## **Protocol Note for Hearing**

**New Parliament House 5 - 7 Regent Road Edinburgh, EH7 5BL**

**Application Numbers 15/03989/FUL and 15/03990/LBC**

<b>Item number</b>	3.1
<b>Report number</b>	
<b>Ward</b>	City Centre

### **Carol Campbell**

Head of Legal and Risk

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# Summary

## Protocol Note for Hearing

### Summary

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The Council is committed to extending public involvement in the planning process. Hearings allow members of the public to put their views on planning applications direct to the Councillors on the Development Management Sub-Committee.

The Sub-Committee members have a report on the planning application which contains a summary of the comments received from the public. Copies of the letters are available for Councillors to view in the group rooms.

### Committee Protocol for Hearings

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The Planning Committee on 19 May 2011 agreed a general protocol within which to conduct hearings of planning applications, the protocol for this meeting will be:

- Presentation by Head of Planning and Transport	70 minutes
- Presentation by the Community Council.	15 minutes
- Presentations by Other Parties.	5 minutes, each party
- Presentation by Applicant.	30 minutes
- Presentation by Elected Representatives	5 minutes each
- Debate and decision by members of the Sub-Committee.	

## Order of for Hearing

1	Head of Planning and Transport presentation of report.	10:00 - 11:10
2	Questions by Members of the Sub-Committee	11:10 - 11:20
3	<b>Break</b>	11:20 - 11:30
4	<b>New Town/Broughton Community Council</b> Richard Price.	11:30 – 11.45
5	Questions by Members of the Sub-Committee	11:45 – 11.55
6	<b>Edinburgh World Heritage</b> Adam Wilkinson.	11:55 – 12:00
	<b>Cockburn Association</b> Marion Williams, Director.	12:00 – 12:05
	<b>Architectural Heritage Society of Scotland</b> Dr Elizabeth Graham.	12:05 – 12:10
	<b>Regent, Royal, Carlton Terraces and Mews Association</b> Carol Nimmo, Chair.	12:10 – 12:15
8	<b>Lunch Break Until 13:30</b>	
9	<b>Applicants.</b> Duddingston House Properties & Urbanist Hotels.	13:30 – 14:00
10	Questions by Members of the Sub-Committee.	14:00 – 14:15
11	Gordon Dewar – Edinburgh Airport.	14:15 – 14:20
	Graham Birse – Napier University.	14:20 – 14:25
12	Questions by Members of the Sub-Committee.	14:25 – 14:35
13	<b>Elected Representatives</b> Alison Johnstone. MSP	14:35 – 14:40
	Sarah Boyack. MSP	14:40 – 14:45
	Councillor Doran.	14:45 – 14:50
	Councillor Rankin.	14:50 – 14:55
14	Questions by Members of the Sub-Committee	14:55 – 15:05

15	<b>Break</b>	15:05 – 15:15
16	<b>Debate and Decision on Application by Sub - Committee</b>	15:15

Scheduled times are approximate but within this the time limits for speakers will have to be enforced – speakers will be reminded when they have 1 minute remaining. Speakers should keep to “material planning matters” that the Sub-Committee can take into account. Any visual material must be submitted to Committee Services at least 24 hours before the meeting. Decisions will generally be to approve or refuse. Conditions of approval or reasons for refusal may be considered at a subsequent meeting. If the application is continued for further information, the Hearing will not be re-opened at a later stage and contributors will not be invited to speak again. In such cases, the public can attend the meeting to observe the discussion from the gallery.