

Item 5.2 - Rolling Actions Log

Education, Children and Families Committee

October 2015

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	20.05.14	Early Years Change Fund - Progress Update on Year Two	To request that a report on the final year of the Change Fund be brought to the Committee in August 2015.	Director of Children and Families	October 2015		Recommended that this action be closed See item 7.7 on this agenda.
2	20.05.14	Children and Young People (Scotland) Act 2014	That a further report be brought to the Committee in 18 months setting out progress on the implementation of the legislation in Edinburgh.	Director of Children and Families	December 2015		Recommended that this action be closed See item 8.2 on this agenda.
3	20.05.14	Review of Community Access to Schools	To request that an update be provided in one year, including details of the new arrangements at Queensferry and Gracemount High Schools.	Director of Children and Families	December 2015		Deferred until December 2015 as there are currently 2 key inter-dependant reviews which will potentially

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							influence the next phase of the CATS review. They are the city wide review of Council owned sports facilities and the corporate project to develop an online booking and payment facility for users of a number of council facilities including school lets.
4	20.05.14	Food For Life Accreditation in Edinburgh Schools	To note that an update would be provided on financial implications arising from moving towards silver and gold standards for all schools once bronze was achieved.	Acting Director of Services for Communities	December 2015		Deferred until December 2015 to allow for more detailed information on the costing implications for achieving silver/gold awards in all schools.

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							See update report at item 7.12 on this agenda.
5	11.09.14	Improving Positive Destinations	To agree to receive a further report in September 2015 after the follow up census which provides an indication of sustained destinations.	Director of Children and Families	October 2015		Recommended that this action be closed See item 7.1 on this agenda.
6	11.09.14	Support to Children and Young People with Disabilities	To request a further progress report in September 2015.	Director of Children and Families	December 2015		Deferred until December 2015.
7	11.09.14	Energy in Schools Report	To note that an annual report would be submitted to committee on progress against the agreed action plan.	Acting Director of Services for Communities	October 2015		Recommended that this action be closed See item 8.3 on this agenda.
8	11.09.14	Free School Meals	1) To note that the detailed assessment of costs, and sources of funding, relating to the more substantive works	Director of Children and Families	December 2014	9 December 2014	Closed. A report was submitted to the Committee on 9 December 2014.

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			<p>identified as being necessary at Cramond, East Craigs, Sciennes and Towerbank Primary Schools (for which the total further capital expenditure required is estimated to be £3,257,243) would be clarified and taken to the Education, Children and Families Committee for consideration on 9 December 2014.</p> <p>2) To note that the further report to the committee on 9 December 2014 would fully outline the interim measures for the</p>		December 2014	9 December 2014	Closed. A report was submitted to the Committee on 9 December 2014.

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			<p>four schools requiring substantive works.</p> <p>3) To request an annual progress report on the School Meals service including:</p> <ul style="list-style-type: none"> • details of accommodation for pupils; • A quality assessment of the provision of school meals, including those from remote kitchens; • Uptake levels by year group; • Customer feedback (school, parent and pupil) on the school meals 		December 2015		This has been deferred to December 2015 to allow more time to get customer feedback.

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			<p>service and lunchtime environment; and</p> <ul style="list-style-type: none"> An update on the food for life project. 				Recommended that this bullet point be closed see item 7.12 on this agenda
9	11.09.14	International Unit - Annual Report	To agree to receive a further progress report on the International Unit in August 2015	Director of Children and Families	October 2015		Recommended that this action be closed See update in Business Bulletin on this agenda.
10	11.09.14	Parental Engagement	To request a progress report on implementation in December 2015.	Director of Children and Families	December 2015		
11	09.12.14	Closure of Duncan Place including implications for	1) To request a further report in spring 2015 on the long term options.	Acting Director of Services for Communities	October 2015		Recommended that this action be closed See item 7.13 on this agenda.

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		Leith Primary School	2) To note that discussions are ongoing with regards to “blocking off” St Andrew Place and transferring part of the street to school use and therefore requests that this be raised with Services for Communities and also reported back to the Education, Children and Families Committee.				
12	09.12.14	Rising School Rolls	1) To note the intention to bring a further report to Committee on 3 March 2015 to identify the primary schools which have been identified as potentially facing	Director of Children and Families	March 2015	3 March 2015	Closed. A report was submitted to the Committee on 3 March 2015.

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			<p>future accommodation pressures.</p> <p>2) To note that detailed analysis of the potential impact of rising rolls on the secondary sector would be undertaken with the results being reported to the Committee towards the end of 2015.</p>		December 2015		
13	09.12.14	Castlebrae Community High School Progress Report	To agree to receive a further progress report in October 2015.	Director of Children and Families	December 2015		Deferred until December 2015 as Education Scotland will be inspecting the school in November 2015. This will allow for the report to be part of the communication

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							plan.
14	09.12.14	Review of 2014 Admissions and Appeal Process	To request a report on the 2015 Admission and Appeal process in December 2015.	Director of Children and Families	December 2015		
15	09.12.14	Piping and Drumming Tuition Update	To agree to receive a further report in December 2015 on Instrumental Music, which will include the uptake and cost of drumming and piping.	Director of Children and Families	December 2015		Recommended that this action be closed See update in item 7.6 on this agenda.
16	03.03.15	Educational Attainment 2014	<p>1) To agree to receive further annual reports on attainment/improvements in performance.</p> <p>2) To request a further report in October 2015 on:</p> <ul style="list-style-type: none"> The performance of looked after children; 	Director of Children and Families	December 2015		Actions 1 and 2 will be combined into one report in December 2015.

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			<ul style="list-style-type: none"> The performance in relation to wider achievements and how they could be measured; Attainment of children in areas of deprivation. 				
			3) To request that an update be provided to the next meeting of the Committee on the use of one-to-one devices in schools.	Director of Children and Families	May 2015	19 May 2015	Closed. A report was submitted to the Committee on 19 May 2015.
17	03.03.15	Vision for Schools	To request a further report on progress in March 2016 focussing on the areas listed in paragraph 3.43 of the Director's report.	Director of Children and Families	March 2016		
18	03.03.15	Edinburgh Integrated Literacy Strategy	To note that a report would be submitted to a future meeting of the Committee	Director of Children and Families	March 2016		

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			on the provision of English as an Additional Language (EAL).				
19	03.03.15	Integrated Children's Services	To note the proposed remit for the Integrated Children's Services Board and to request a review of its effectiveness in March 2016.	Director of Children and Families	March 2016		
20	03.03.15	School Based Sports Hubs	To agree that a further short report would be presented in May 2015 on the consultation, assessment and final recommendations of future school based Sports Hub locations.	Director of Children and Families	May 2015		Recommended that this action be closed An update is included in the Business Bulletin for this Committee (see item 6.1 on this agenda)
21	03.03.15	Total Craigroyston	To request a progress report within 12 months.	Director of Children and Families	March 2016		

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22	03.03.15	Looked After Children Transformation Programme - Progress Report	To note that the next update would be provided in August 2015	Director of Children and Families	October 2015		Recommended that this action be closed See item 7.8 on this agenda.
23	03.03.15	Children & Families Risk Register	To request that the Risk Register be presented to Committee on an annual basis.	Director of Children and Families	March 2016		
24	GRBV Committee 05.03.15	Cameron House Community Centre: Review of Project Delivery	<ol style="list-style-type: none"> To request a report to the Education, Children and Families Committee in 3 cycles providing an update on how ongoing issues with the building were being resolved. To request a report within two cycles on governance arrangements (including the 	Acting Director of Services for Communities. Director of Children and Families	December 2015 October 2015		Recommended that this action be closed See update in

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			escalation of issues, service management and the interaction with Neighbourhood Partnerships) and Council support to community centre management committees to the Education, Children and Families Committee prior to coming to the Governance, Risk and Best Value Committee.				item 8.8 on this agenda.
25	19.05.15	Early Years Capital Investment	To request a further report on voluntary sector nurseries and any further action that could be taken to support their continued operation and valued contribution to the early years sector, including input from the Cooperative Development Unit on possible asset transfer.	Director of Children and Families	October 2015		Recommended that this action be closed See item 7.10 on this agenda.

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26	19.05.15	Parent Councils – Motion by Councillor Main	Agrees to receive an annual report to the Education, Children and Families Committee on partnership work with Parent Councils, highlighting the priorities and projects undertaken, celebrating the successes, and quantifying the funding and opportunities brought to the city by parents and Parent Councils.	Director of Children and Families	May 2016		
27	19.05.15	Children and Families Asset Management Plan	To note the proposals for engagement with secondary school management teams related to the issue of rising rolls in the secondary sector, the outcomes of which would be reported to Committee at a future date.	Director of Children and Families	December 2015		
28	19.05.15	Free School Meals P1-P3 –	That the feasibility and associated timescales of implementing an on-line	Director of Children and Families	December 2015		Deferred until December 2015.

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		Progress Report	payments system for school meals be included in the annual progress report on the school meals service scheduled for October 2015.				
29	19.05.15	Children and Families Grants to Third Parties 2015-16	To receive a further report on the application process in October 2015.	Director of Children and Families	October 2015		Recommended that this action be closed See item 8.1 on this agenda.
30	Corporate Policy and Strategy Committee 01.09.15	Complaints Handling Review – Education Service	To note the content of the report and that all the recommendations in Appendix 2 are accepted and that progress on their implementation be reported to the Education, Children & Families Committee	Director of Children and Families	March 2016		