

Development Management Sub-Committee

10:30am Wednesday 1 July 2015

Protocol Note for Hearing

Planning Application Nos. 14/05263/AMC, 15/01742/AMC and 15/02054/AMC

St James Centre, Edinburgh

Item number	7.1
Report number	
Ward	City Centre

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Summary

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The Council is committed to extending public involvement in the planning process. Hearings allow members of the public to put their views on planning applications direct to the Councillors on the Development Management Sub-Committee.

The Sub-Committee members have a report on the planning application which contains a summary of the comments received from the public. Copies of the letters are available for Councillors to view in the group rooms.

Committee Protocol for Hearings

The Planning Committee on 19 May 2011 agreed a general protocol within which to conduct hearings of planning applications as follows:

Presentation by Acting Head of Planning and Building Standards	30 minutes
Questions by Members of the Sub Committee	
Presentation by Community Council	15 minutes
Questions by Members of the Sub Committee	
Presentations by Other Parties	5 minutes, each party
Questions by Members of the Sub-Committee	
Presentation by Applicant	15 minutes
Questions by Members of the Sub Committee	
Presentation by Ward Councillors	5 minutes each member
Questions by Members of the Sub Committee	
Debate and decision by members of the Sub-Committee	

Order of Speakers for this Hearing

1	Acting Head of Planning and Building Standards presentation of report	10.30 – 11.00
2	Objectors New Town and Broughton Community Council	11.05 – 11.20
2	The Cockburn Association	11.25 – 11.30
3	Edinburgh World Heritage	11.35 – 11.40
4	Spokes	11.45 – 11.50
5	Applicant - TIAA Henderson Real Estate	11.55 – 12.10
6	Ward Councillors Councillor Alasdair Rankin Councillor Karen Doran	12.15 – 12.20 12.25 – 12.30
7	Debate and Decision on Application by Sub-Committee	12.35

Scheduled times are approximate but within this the time limits for speakers will have to be enforced – speakers will be reminded when they have 1 minute remaining. Speakers should keep to “material planning matters” that the Sub-Committee can take into account. Any visual material must be submitted to Committee Services at least 24 hours before the meeting. Decisions will generally be to approve or refuse. Conditions of approval or reasons for refusal may be considered at a subsequent meeting.

If the application is continued for further information, the Hearing will not be re-opened at a later stage and contributors will not be invited to speak again. In such cases, the public can attend the meeting to observe the discussion from the gallery or view it on the webcast.