

Item 5.2 Rolling Actions Log

Communities and Neighbourhoods Committee

February 2015

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	Communities and Neighbourhoods Committee 27.11.12 Minute 27 November 2012 (item 4)	Edinburgh Compact Volunteering Strategy	To receive progress reports at key intervals during the implementation of the Strategy during 2012-17.	Director of Corporate Governance	Autumn 2015		Strategy progressing well and partnership group meeting to receive progress reports. Annual progress report due in autumn 2015.
2	Communities and Neighbourhoods Committee 27.11.12 Minute 27 November 2012 (item 5)	Framework to Advance a Co-operative Capital	1) That a report be submitted to the Communities and Neighbourhoods Committee every six months and that the City of Edinburgh council receives an annual report describing progress against key	Director of Corporate Governance	Ongoing		Council on 21 November 2013 agreed that the key areas of energy, childcare, social care and housing should be accelerated in the coming year, along

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			<p>commitments identified in the Framework.</p> <p>2) That the Policy Development and Review Sub-Committee be updated each cycle on progress of the Framework.</p>				<p>with:</p> <ul style="list-style-type: none"> • development of asset transfer policy. • expansion of the Total Place approach to other areas. • further development of the co-operative corporate social responsibility theme. • Expansion of participatory budgeting initiatives. <p>These initiatives to be the subject of regular reporting to the Communities and Neighbourhoods Committee.</p> <p>Progress report on development of the</p>

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							<p>Cooperative Capital Framework was considered by Committee on 23 June 2014.</p> <p>Council on 20 November 2014 considered the Co-operative Capital Framework Year Two Progress Report and agreed to mainstream co-production across the Council with implementation delegated to the Communities and Neighbourhoods Committee.</p> <p>See also action no. 20 below.</p>

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3	Communities and Neighbourhoods Committee 27.11.12 Minute 27 November 2012 (item 7)	Neighbourhood Partnerships Update	To note the request by the Convener that a series of visits to Neighbourhood Partnership meetings throughout the city be arranged for members of the Communities and Neighbourhoods Committee.	Acting Director of Services for Communities	Autumn 2015.		12 month rolling programme to Autumn 2015.
4	Communities and Neighbourhoods Policy Development & Review Sub-Committee 27.08.13 Minute 27 August 2013 (item 2)	Edinburgh Partnership Community Plan 2013-2016 – Presentation and Draft Plan	To note that the Council's proposed input to the draft Plan would be submitted to the Communities and Neighbourhoods Committee for approval prior to the Edinburgh Partnership Board's consideration in June 2014.	Director of Corporate Governance	February 2015		Policy Development and Review Sub-Committee received an update report on developments across the Edinburgh Partnership in June 2014. Final draft of new community plan to be agreed in March 2015 by the

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							Edinburgh Partnership Board. Presentation to Committee on the draft plan to take place on 10 February 2015.
5	City of Edinburgh Council 06.02.14 Minute 6 February 2014 (Act of Council No. 7)	Community Empowerment (Scotland) Bill 2014	To approve the Council's draft response to the consultation as detailed in Appendix 1 to the report by the Director of Corporate Governance and remit for further discussion on the implications to the Communities and Neighbourhoods Committee.	Director of Corporate Governance	Autumn 2015		The Bill is currently making passage through the Scottish parliament with no definitive dates for approval. Once these are known, reporting dates will be scheduled.
6	Communities and Neighbourhoods Committee 11.02.14 Minute 11 February 2014 (item 1)	Review of Council Grants to Third Parties 2013-14: Final Report	To note that a report on the state of the third sector, cultural and sporting bodies and their contribution to the city, relationship with the council and overall level of Council investment and other support, would be	Director of Corporate Governance	Ongoing		Council on 13 March 2014 agreed: 1) To approve the change in the Committee terms of reference as

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			presented annually to the Communities and Neighbourhoods Committee.				<p>detailed in the report by the Director of Corporate Governance.</p> <p>2) To welcome the commitment to 3 year funding.</p> <p>3) To note the concerns expressed around larger, national, organisations displacing smaller local organisations in receiving grants; and that third sector organisations with cross-cutting work might not easily fit any one Committee's priorities.</p> <p>4) To agree therefore that the extent to which those</p>

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							<p>concerns were realised was explicitly assessed in each of the annual "state of the voluntary sector" reports.</p> <p>The Council's Executive Committees have commenced responsibility for grant awards in 2015.</p> <p>Recommend that this action be closed.</p>
7	<p>Communities and Neighbourhoods Committee 11.02.14</p> <p>Minute of 11 February 2014 (item 9)</p>	<p>Proposals for Future Support Development and Partnership Working with Community Councils</p>	<p>To note the arrangements for the development of a Community Councils Protocol for Partnership Working</p>	<p>Acting Director of Services for Communities</p>	<p>June 2014</p>	<p>Ongoing</p>	<p>A report to Committee on 23 June 2014 provided an update on work undertaken to support Community Councils (CC), including an evaluation of CC induction sessions,</p>

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							identification of key areas of support and arrangements for future CC Development and Support Programme.
8	Communities and Neighbourhoods Policy Development & Review Sub-Committee 11.02.14 Minute 11 February 2014 (item 3)	Leasing Council Land and Buildings at Less than Market Value	That the further report to the Finance and Resources Committee be also considered by the Communities and Neighbourhoods Policy Development and Review Sub-Committee in May 2014.	Acting Director of Services for Communities			A report on a concessionary lets policy has been delayed pending the outcome of the Community Empowerment Bill which is due to be enacted this year and consultation on a new Councils Asset Transfer policy, of which it will form part.
9	Communities and Neighbourhoods Policy	Poverty and Inequality Data in the City	To agree to consider a future report on tackling poverty and inequality through the action plans of strategic and	Director of Health and Social Care	November 2014		The Corporate Policy and Strategy Committee on 25

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	Development & Review Sub-Committee 11.02.14 Minute 11 February 2014 (item 4)		neighbourhood partnerships in the city and through the mainstream service planning of the Council and joint services.				February 2014 noted this report and instructed that the future report include an assessment of earlier poverty initiatives and clarification of the definitions of “low-pay/poverty”. Report being presented to Communities & Neighbourhoods Committee on 25 November 2014. This action superseded by action no. 22 below. Recommend that this action be closed.
10	Communities and	Community Engagement and	To request that training on the planning service be arranged for all	Acting Director of	Not specified	August 2014	Training took place in August 2014.

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	Neighbourhoods Committee 06.05.14 Minute 6 May 2014 (item 8)	the Planning System	Councillors.	Services for Communities			Recommend that this action be closed.
11	Communities and Neighbourhoods Committee 06.05.14 Minute 6 May 2014 (item 9)	Engaging People in the Review of the Transport Service	To agree to receive a further report to the Communities and Neighbourhoods Committee in the autumn cycle following completion of the Review.	Acting Director of Services for Communities	Ongoing		Review has been caught up with the wider CE/BOLD restructuring of the Council and completion will therefore be delayed.
12	Communities and Neighbourhoods Committee 06.05.14 Minute 6 May 2014 (item 10)	Consultation Framework	To agree to receive an initial evaluation report in late 2014.	Acting Director of Services for Communities and Director of Corporate Governance	Early 2015		Report scheduled for Committee 10.02.15

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13	Communities and Neighbourhoods Committee 06.05.14 Minute 6 May 2014 (item 11)	Neighbourhood Partnership Update	To agree to receive a report on the Neighbourhood Partnership Local Community Plans in the autumn meeting cycle.	Acting Director of Services for Communities	Autumn 2014		Report presented to Committee on 25 November 2014. Recommend that this action be closed.
14	Communities and Neighbourhoods Committee 23.06.14 Minute 23 June 2014 (item 7)	Equality and Rights Impact Assessment Review	To agree to further development work on the matters identified at paragraph 3.3 of the report, with a view to bringing back final recommendations in April 2015.	Director of Corporate Governance	April 2015		This matter will be reported in the statutory report on 5 May 2015 on the Equality and Rights Framework 2012/17.
15	Communities and Neighbourhoods Committee 23.06.14 Minute 23 June 2014 (item 9)	Neighbourhood Partnerships - Strategic Approach to Communications	To agree to receive an annual report on progress in implementing the approach.	Acting Director of Services for Communities	August 2015		
16	Communities and	Developing a Council Asset	To note that further discussion would take place on development of	Acting Director of	Autumn 2015		Progress discussed at

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	Neighbourhoods Policy Development & Review Sub-Committee 23.06.14 Minute 23 June 2014 (item 2)	Transfer Policy – Discussion Paper	the policy at the next meeting of the Sub-Committee scheduled for 23 September 2014.	Services for Communities			PD&R Sub-Committee on 23.09.14.
17	Communities and Neighbourhoods Committee 23.09.14 Minute 23-09-2014 (item 6)	Development of Neighbourhood Partnership Local Community Plans - Community Engagement	1. To receive further reports on the Neighbourhood Partnership local community plans and the new public performance framework at the next meeting of the Committee on 25 November 2014.	Acting Director of Services for Communities	1. November 2014	25.11.14	Report presented to Committee on 25 November 2014. Recommend that this action be closed.
			2. That the Acting Director of Services for Communities report back to Committee with a detailed breakdown of engagement undertaken within each of the natural neighbourhood areas.		2. Ongoing		

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18	Communities and Neighbourhoods Committee 23.09.14 Minute 23-09-2014 (item 7)	Participatory Budgeting - Update	To receive a further report on progress on participatory budgeting initiatives and development activity at a future meeting.	Acting Director of Services for Communities	Autumn 2015		
19	Communities and Neighbourhoods Policy Development & Review Sub-Committee 23.09.14 Minute of 23-09-2014 (item 3)	Proposal to Establish a Lothian Equality Network	Members noted that more specific financial details would be presented to Committee in November 2014.	Director of Corporate Governance	May 2015		
20	Communities and Neighbourhoods Policy Development & Review Sub-Committee	Cooperative Capital Framework: Proposed Evaluation Tool	Members noted that a seminar involving key partners would test the model and inform a further report to Committee in November 2014.	Director of Corporate Governance	November 2014		Council on 20 November 2014 considered the Co-operative Capital Framework Year Two Progress Report

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	23.09.14 Minute of 23-09-2014 (item 5)						and agreed to mainstream co-production across the Council with implementation delegated to the Communities and Neighbourhoods Committee. See also action no. 2 above.
21	Communities and Neighbourhoods Committee 25.11.14 Minute of 25-11-2014 (item 7)	Neighbourhood Partnerships - Local Community Plans	To receive ongoing updates on the delivery of the Local community Plans and Neighbourhood Partnership activities.	Acting Director of Services for Communities	November 2015		
22	Communities and Neighbourhoods Committee 25.11.2014 Minute of 25-11-	Poverty and Inequality in Edinburgh	1. To agree to consider further reports on action to tackle community and neighbourhood issues supporting the poverty and inequality outcomes.	Director of Health and Social Care	May 2015		The Corporate Policy and Strategy Committee on 20 January 2015 discussed and

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	2014 (item 8)		<p>2. To refer the report to the Corporate Policy and Strategy Committee to consider strategic aspects of the poverty and inequality outcomes.</p> <p>3. That further work be undertaken:</p> <p>(i) To identify practical actions more clearly and succinctly.</p> <p>(ii) To include these actions within the report on the Equality and Rights Framework 2012/2017 in May 2015.</p> <p>4. That the report on the Equality and Rights Framework 2012-2017 scheduled for presentation to Committee in May 2015 include details of the</p>				noted the report referred from Communities & Neighbourhoods Committee.

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			work of the Edinburgh Students Coalition Against Poverty (ESCAPE).				
23	Communities and Neighbourhoods Committee 25.11.14 Minute of 25-11-2014 (item 9)	Motion by Councillor Lunn – Foodbanks	<p>Committee seeks a report back to Communities and Neighbourhoods in two cycles with recommendations on how to liaise with organisations currently delivering foodbanks to co-ordinate activity through the City; the report to include details of what information/ advice is made available at foodbanks to support users.</p> <p>Officers to investigate possible sources of innovative funding such as the Scottish Government’s Emergency Food fund and to request a report back on ways in which the Council could engage with the newly appointed Cabinet Secretary for Social</p>	Director of Health and Social Care	Report expected back to Committee by 5 May 2015		

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			Justice, Communities and Pensioners' Rights to address issues around foodbanks.				