

Item 4.1 - Minutes

Finance and Resources Committee

10.00am, Thursday 27 November 2014

Present

Councillors Rankin (Convener), Bill Cook (Vice-Convener), Corbett, Dixon, Godzik, Griffiths, Ricky Henderson, Jackson, McVey, Ross, Walker and Whyte.

1. Minutes

Decision

To approve the minute of the Finance and Resources Committee of 30 October 2014 as a correct record.

2. Business Bulletin

The Finance and Resources Committee Business Bulletin for 27 November 2014 was presented.

Decision

To note the Business Bulletin.

(Reference – Finance and Resources Committee Business Bulletin, submitted.)

3. Key Decisions Forward Plan

The Finance and Resources Committee Key Decisions Forward Plan for 27 November 2014 to 15 January 2015 was presented.

Decision

To note the Key Decisions Forward Plan for 27 November 2014 to 15 January 2015

(Reference – Finance and Resources Committee Key Decisions Forward Plan for 27 November 2014 to 15 January 2015, submitted.)

4. Rolling Actions Log

The Finance and Resources Committee Rolling Actions Log for 29 August 2013 to 30 October 2014 was submitted.

Decision

- 1) To note the Rolling Actions Log.
- 2) To note that items 1, 4, 6, 7, 8, 9, 13, 14, 17, 21, 24, 31, 33 (action 2), 34, 35 and 38 were recommended for closure.

(Reference – Rolling Actions Log, 29 August 2013 to 30 October 2014, submitted.)

5. Health and Social Care Integration: Update

An update was provided on the progress of the integration programme since the last report in October 2014. The update outlined the current position on final regulations, guidance for financial assurance, draft integration scheme preparation and planning for the draft integration scheme consultation.

Decision

- 1) To note the current position with regard to Regulations and financial assurance guidance.
- 2) To note that the Leadership Group considered an early first draft of the Integration Scheme on 3 November 2014.
- 3) To note the intentions regarding the Draft Integration Scheme consultation and the Consultation and Communications Plan.

Declaration of Interest

Councillor Ricky Henderson declared a financial interest as a non-Executive Director of NHS Lothian.

(References – Finance and Resources Committee, 30 October 2014 (item 5); report by the Director of Health and Social Care, submitted.)

6. Adult Social Care Budget Pressures, 2014/15

The Committee considered a report, ruled urgent by the Convener, on Adult Social Care Budget Pressures, 2014/15. As of the end of October, the adult social care budget was projected to overspend by £5.3 million. Proposed management actions and options to reduce the overspend in the adult social care budget were described in the report.

Decision

- 1) To note the actions being taken to reduce the projected Health and Social Care budget overspend of £5.3 million.
- 2) To instruct the Director of Health and Social Care to report on progress at the Finance and Resources Committee meeting of the 15 January 2015, including additional savings to further reduce the projected budget overspend.
- 3) To agree the proposal to establish a joint interim care facility with NHS Lothian, including the leasing arrangements described in paragraphs 2.13 - 2.17 of the report to provide a service until the end of March 2015, subject to approval of £400,000 of funding from the priorities fund at the meeting of the City of Edinburgh Council on 11 December 2014.
- 4) To agree that any extension of service beyond March 2015 be on the basis of a shared City of Edinburgh Council / NHS Lothian financial contribution.
- 5) To instruct the Director of Health and Social Care to report to Finance and Resources Committee on the progress of talks with NHS Lothian on this matter.
- 6) To refer the report to the Governance, Risk and Best Value Committee for scrutiny.

- 7) To agree to arrange an additional meeting of the Finance and Resources Committee to consider the changes to the financial assumptions in the City of Edinburgh Council and NHS Lothian joint financial plan and to further consider the Adult Social Care Budget pressures of £5.3 million

(Reference – report by the Director of Health and Social Care, submitted.)

7. BOLD Transformation Portfolio – Phase 2 Update

An update was provided on the Better Outcomes Leaner Delivery (BOLD) portfolio which was focused on developing a number of transformational savings plans across five strategic themes to allow improved focus on Council outcomes and to support the implementation of a new Council delivery model.

Decision

- 1) To note the current progress of the five transformational themes that would be progressed under the Better Outcomes Leaner Delivery (BOLD) portfolio.
- 2) To approve the programme plan and delivery map described in the report.
- 3) To note that business plans for each theme, with the exception of property, would be reported to Finance and Resources Committee on 15 January 2015.

(References – Finance and Resources Committee, 30 September 2014 (item 7); report by the Director of Corporate Governance, submitted.)

8. Revenue Budget 2015/18 and Capital Budget 2015/2020 – update

Committee considered a report on a number of ‘early approval’ budget proposals for 2015 /16 previously approved by Council on 23 October 2014. Subject to approval by Council of the remaining proposals and management of a range of relevant risks and pressures, there remained the potential for up to £6.5 million of revenue investment in the Capital Coalition’s priorities. A number of possible applications of this investment were set out in the report.

Decision

- 1) To note the potential, subject to approval of the proposals that were currently the subject of public engagement and management of other risks and pressures, for an element of additional service investment to be included in the 2015/16 revenue budget and the uses to which this could be put.
- 2) To note the remaining net balance of £5.819 million of additional General Capital Grant available in 2015/16 and consider, as part of the capital budget framework, how this could be allocated in the context of the up-to-date analysis of service priorities and pressures set out within the report.

(References – Finance and Resources Committee, 30 September 2014 (item 7) report; by the Director of Corporate Governance, submitted.)

9. 2013-14 Budget Options: Follow-up Carbon Assessments

Committee was provided with a brief overview of the assessments carried out in response to a request by the Finance and Resources Committee of 16 January 2014

for more detailed carbon impact assessments to be carried out on the approved 2013-14 Budget options.

Decision

To note the report.

(References – Finance and Resources Committee, 16 January 2014 (item 14); report by the Director of Corporate Governance, submitted.)

10. Treasury Management – Mid Term Report 2014/15

An update on the Treasury Management activity in 2014/15 was provided to the Committee.

Decision

- 1) To note the mid-term report on Treasury Management for 2014/15.
- 2) To refer the report to Council for approval and subsequent referral by Council to the Governance Risk and Best Value Committee for scrutiny.

(Reference – report by the Director of Corporate Governance, submitted.)

11. Interim Budget Engagement Report

Details were provided of the structure of the budget engagement campaign and the key actions being taken to ensure a large and diverse group of staff, citizens and other stakeholders were meaningfully engaged were highlighted.

Decision

To note the Council's budget engagement progress to date.

(References – Finance and Resources Committee, 28 August 2014 (item 10); report by the Director of Corporate Governance, submitted.)

12. Redhall House and Lawn- Progress Report

Approval was sought for the continuation of the current approach of working with the owner of Redhall House and for the immediate commencement of preparatory legal work in relation to Option 2 described in the report. There would be further consultation with the Convener and Vice Convener in January 2015.

Decision

- 1) To note the progress that had been made with the owner.
- 2) To agree to continue to pursue Option 1 until 31 December 2014 for the submission of the planning and listed building applications.
- 3) To approve the immediate initiation of preparatory legal work in relation to Option 2 described in the report.
- 4) To note that in the week commencing 5 January 2015, the Convener, Vice Convener and Ward Members would be consulted on progress with Option 1 and the outcome of the preparatory legal work.

- 5) To approve delegated authority to the Acting Director of Services for Communities, in consultation with the Convenor and Vice Convenor, to implement Option 2 if pursuit of a legal remedy was considered appropriate.

(References – Finance and Resources Committee, 5 June 2014 (item 2); report by the Acting Director of Services for Communities, submitted.)

13. Riddle’s Court and 4-6 Victoria Terrace – Internal Audit Update - referral report from the Governance Risk and Best Value Committee

The Governance, Risk and Best Value Committee on 13 November 2014 considered a report which presented a summary outcome of work undertaken to access the process issues that arose from the lease of Riddle’s Court to the Scottish Historic Buildings Trust. Areas which could be improved to help prevent a recurrence of these issues in future situations were also identified. The report was referred to the Finance and Resources Committee for information.

Decision

To note the report.

Declaration of Interest

Councillor McVey declared a non-financial interest as a Board member of 6VT.

(References – Governance, Risk and Best Value Committee, 13 November 2014 (item 4); report by the Chief Internal Audit and Risk Officer, submitted.)

14. Development of Neighbourhood Partnership Local Community Plans – Community Engagement - referral from the Communities and Neighbourhoods Committee

The Communities and Neighbourhoods Committee on 23 September 2014 considered a report which provided details on engagement activity involving the communities of Edinburgh to inform the development of new local community plans for 2014-2017.

Decision

To note the report.

(References – Communities and Neighbourhoods Committee, 23 September 2014 (item 6); report by the Acting Director of Services for Communities, submitted.)

15. Homeless Prevention – Crisis and Complex Work Stream Update - referral from the Health, Social Care and Housing Committee

The Health, Social Care and Housing Committee on 11 November 2014 considered a report on progress made to reshape services for people in crisis and with complex needs. Guidance was also sought on the procurement route for commissioning these services.

Decision

To note the commissioning approach proposed for the provision of services for people in crisis and with complex needs.

Declaration of Interest

Councillor Corbett declared a financial interest as an employee of Shelter Scotland.

(References – Health, Social Care and Housing Committee, 11 November 2014 (item 15); report by the Acting Director of Services for Communities, submitted.)

16. Homeless Prevention – Young People’s Services and Foyer Approach - referral from the Health, Social Care and Housing Committee

The Health, Social Care and Housing Committee considered a report on progress made to develop a foyer approach in Edinburgh for young people who were homeless, at risk of homelessness or had been looked after. Guidance was also sought on the procurement route for commissioning young people’s services.

Decision

To note the commissioning approach proposed for the provision of young people’s services.

Declaration of Interest

Councillor Corbett declared a financial interest as an employee of Shelter Scotland.

(References – Health, Social Care and Housing Committee, 11 November 2014 (item 16); report by the Acting Director of Services for Communities, submitted.)

17. Review of the Implementation of the Homelessness Prevention Commissioning Plan and Extension of Contracts

An update was provided on the Homelessness Prevention Commissioning Plan (the Plan) through collaborative working and approval was sought to extend contractual arrangements for a range of services in order to facilitate the implementation of the Plan.

Decision

- 1) To note progress with delivery of the Homelessness Prevention Commissioning Plan (the Plan).
- 2) To approve the extension of contracts for 67 commissioned services, until 31 March 2016.
- 3) To note that contract extensions would include an appropriate break clause to give notice in the event of changes negotiated with providers, procurement and savings requirements.
- 4) To approve a waiver, under Contract Standing Orders, to extend five other contracts, subject to tender in 2009, for a further 12 months, for the following services: Streetwork Crisis Centre, Bethany Christian Trust Gateway to Homes and

Communities, Orchard and Shipman Letfirst, Turning Point Multiple Needs, and Streetwork Multiple Needs.

- 5) To approve a waiver under Contract Standing Orders to extend the contract with Gallery Partnership for the Edinburgh Common Client Outcomes (ECCO) monitoring system for a further six months.

Declaration of Interest

Councillor Corbett declared a financial interest as an employee of Shelter Scotland.
(Reference - report by the Acting Director of Services for Communities, submitted.)

18. Castlegreen Care Home and North Merchiston Care Home – Contract Extension.

Approval was sought to extend existing contracts with Four Seasons Health Care for the management and delivery of residential care services to older people at the City of Edinburgh Council owned Castlegreen and North Merchiston care homes.

Decision

- 1) To agree plans to align contract start and end dates in respect of Castlegreen and North Merchiston care homes
- 2) To exercise the Council's option to extend contracts with Four Seasons Health Care for the management and delivery of residential care services at the Council owned Castlegreen and North Merchiston care homes for the period 1 April 2015 to 31 March 2018, on the basis of the cost increase and adjustment to the fee uplift formula set out in the report.
- 3) To agree to grant property lease extensions in respect of Castlegreen and North Merchiston care homes for the period 1 April 2015 to 31 March 2018.

(Reference – report by the Director of Health and Social Care, submitted.)

19. Contract for Canalside Registered Day Service for Older People from 1 April 2015 to 30 March 2018

Approval was sought to award a contract for the Canalside Registered Day Service from 1 April 2015 to 30 March 2018 with the option to extend for up to two twelve month periods.

Decision

To approve the award of a block contract with Cornerstone Community Care (operating as Cornerstone), from 1 April 2015 to 30 March 2018 with the option to extend for up to two twelve month periods.

(References – Finance and Resources Committee, 5 June 2014 (item 27); report by the Director of Health and Social Care, submitted.)

20. Purchase Card Programme Expansion

Details were provided of the existing purchase card programme, drivers for expansion of that programme, the associated risks and mitigating controls.

Decision

To approve the promotion of the use of purchase cards as a means of paying for one-off and low value purchases where a Council contract did not exist or as an option to reduce the levels of petty cash used across the Council.

(References – Finance and Resources Committee, 28 August 2014 (item 13); report by the Director of Corporate Governance, submitted.)

21. Employee Benefit – Salary Sacrifice Car Lease Scheme

Committee considered a report detailing a proposal to offer both a standard car lease and a salary sacrifice care lease option to which all staff would be eligible.

Based on anticipated volumes, the scheme would be operated at no cost to the Council, with the potential to operate at a net surplus as a result of the salary sacrifice car lease option. The salary sacrifice option also offered potential financial and associated benefits to the employee.

Decision

- 1) To approve a new car lease scheme, which utilised the North Tyneside Council's Framework Agreement (supplied by NHS Fleet Solutions). This would include a standard car lease and a salary sacrifice car lease option.
- 2) To approve extending the eligibility criteria from authorised car users to all appropriate Council staff.
- 3) To note the potential benefits to employees, the focus on CO₂ efficient vehicles and the availability of electric cars.
- 4) To approve setting a CO₂ emissions cap of 130g/km for all new lease cars.
- 5) To note that the scheme, when fully operational, would operate at a net surplus, estimated at £49,000.
- 6) To delegate authority to the Director of Corporate Governance to finalise the terms and conditions of the Council's participation in the North Tyneside Council's Framework Agreement.

(Reference – report by the Director of Corporate Governance, submitted).

22. Procurement of a New Material Supplier – Edinburgh Building Services

Approval was sought to award a contract to Travis Perkins Trading Co Ltd. for the supply and delivery of trade materials and commodities for Edinburgh Building Services.

Decision

- 1) To approve the award of a contract to Travis Perkins Trading Co. Ltd. for the supply and delivery of trade materials and commodities for Edinburgh Building Services.
- 2) To note that the contract would be in place for period of three years, with the option to extend annually for a maximum period of two further years.

- 3) To note the intention to redeploy current staff (three Full Time Equivalent members) to alternative store facilities within the Council's portfolio.

(References – Act of Council (No.2); 11 February 2010; report by the Acting Director of Services for Communities, submitted.)

23. Framework Agreement for Unescorted Passenger Journeys for the City of Edinburgh Council

Approval was sought to appoint Central Radio Taxis (Tollcross) Ltd to supply all three Lots of the Framework Agreement for Unescorted Passenger Journeys for the City of Edinburgh Council, commencing on 15 December 2014 for a period of three years with an optional extension of up to 12 months.

Decision

To approve the appointment of Central Radio Taxis (Tollcross) Ltd to supply all three Lots of the Framework Agreement for Unescorted Passenger Journeys for the City of Edinburgh Council.

(Reference – report by the Acting Director of Services for Communities, submitted.)

24. Bus Service 38: Renewal of Supported Bus Service Contract

Committee, on 5 June 2014, continued the report on the Bus Service 38: Renewal of Supported Bus Service Contract pending receipt of further information, which had been provided.

Approval was sought to waive Contract Standing Orders and directly implement a new two-year contract, at an increased rate, to continue the enhanced frequency.

Decision

- 1) To authorise the waiving of the tendering procedure laid out in the Council's Contract Standing Orders (CSO).
- 2) To authorise the implementation of a new one year contract covering the enhancement of service 38.
- 3) To note that Transport and Environment Committee would receive a report in January 2015 proposing development of a tool to help assess non-monetary benefits of supported services, with a further report in March providing an assessment of existing services, including the 38 Service.

(References – report by the Acting Director of Services for Communities, submitted.)

25. Extension of Existing Framework Agreement for the Provision of Road Planers, Mechanical Brushes and Lorries (with Operators)

Approval was sought to extend an existing Framework Agreement with Willsweep Limited as Preferred Supplier for the provision of Planers, Mechanical Brushes and Lorries (with Operators).

Decision

To waive Contract Standing Orders and extend the existing Framework Agreement for the provision of Planers, Mechanical Brushes and Lorries (with Operators) until 31 March 2015 at a total cost of £137,470.

(Reference – report by the Acting Director of Services for Communities, submitted.)

26. Extension of Existing Term Contract for the Provision of Hire and Maintenance of Heavy Plant Equipment

Approval was sought to extend an existing Term Contract with Jarvie Plant Limited for the Hire and Maintenance of Heavy Plant Equipment. The contract covered the hire and maintenance of a range of heavy plant items used by Road Services for road maintenance and construction.

Decision

To waive Contract Standing Orders and extend the existing Term Contract with Jarvie Plant Limited for the Hire and Maintenance of Heavy Plant Equipment until 31 March 2015 at a total cost of £234,257.

(Reference – report by the Acting Director of Services for Communities submitted.)

27. Newbridge Public Transport Study Appointment of Consultant

Committee considered a report that sought approval to appoint AECOM Limited to undertake a Public Transport Study for the Newbridge area, following a competitive tendering process.

Decision

- 1) To approve the appointment of AECOM Limited to undertake the Newbridge Public Transport Study for the three month duration of the contract.
- 2) To agree to provide members of the Finance and Resources Committee with detailed information on the approach used to procure the organisation to undertake the Newbridge Public Transport Study.

(Reference – report by the Acting Director of Services for Communities, submitted.)

28. Procurement of New and Replacement Cars and Vans

Details were provided of the governance arrangements for the management of the fleet replacement programme, the rationale for the procurement of diesel vehicles as opposed to electric vehicles, future plans for procuring electric vehicles, and the projected financial benefit of procuring the new and replacement vehicles.

Decision

To note the contents of the paper as assurance to support the procurement of 268 new and replacement cars and vans.

(Reference – report by the Acting Director of Services for Communities, submitted.)

29. Fleet Replacement Programme – Supply and Delivery of Cars and Vans

Approval was sought for the award of the Supply and Delivery of Cars and Vans to Peugeot Motor Company PLC. It was proposed that the new Contract would commence on 20 November 2014 for a period of approximately four years.

Decision

To approve the appointment of Peugeot Motor Company PLC to supply and deliver 268 cars and vans.

(Reference – report by the Acting Director of Services for Communities, submitted.)

30. Adoption of the Scotland Excel Framework Contract for the Supply and Distribution of Meats (Fresh, Prepared and Cooked) incorporating Fresh Fish on behalf of the City of Edinburgh Council

Committee considered a report that requested approval to adopt the Framework Contract for the Supply and Distribution of Meats (Fresh, Prepared and Cooked) incorporating Fresh Fish arranged by Scotland Excel, Centre of Procurement Expertise for Scotland's local government sector.

Decision

To approve the adoption of the Scotland Excel Framework for the City of Edinburgh Council for the Supply & Distribution of Meats (Fresh, Prepared and Cooked) incorporating Fresh Fish.

(Reference – report by the Director of Health and Social Care, submitted.)

31. Appointment of Contractor for the Council's Festive Lighting Programme 2014 – Decision taken under Urgency Procedures

Details were provided of a decision that was taken under urgency procedures to appoint Lightways (Contractors) Limited to undertake the installation, maintenance and removal of the various elements that made up the Council's Festive Lighting 2014 programme.

Decision

- 1) To note the decision taken under Urgency Procedures as described at 4.1 of the City of Edinburgh Council's Committee Terms of Reference and Delegated Functions by the Director of Corporate Governance, in consultation with the Convener of the Finance and Resources Committee, to approve the appointment of Lightways (Contractors) Limited to undertake the installation, maintenance and removal of various elements that make up the Council's Festive Lighting 2014 Programme (Contract Number CT9662).
- 2) To agree that the Director of Corporate Governance would provide clarity to members of the Finance and Resources Committee on whether a decision had made to extensively use LED Lighting to minimise the use of electricity.

(Reference – report by the Director of Corporate Governance, submitted.)

32. Building Services Engineering Planned and Reactive Maintenance Services 2015 – 2019

Approval was sought to award the Building Services Engineering Planned and Reactive Maintenance Services to the preferred contractors following a competitive tendering process.

Decision

- 1) To approve the award of a term contract agreement for the provision of the building services engineering planned and reactive maintenance service to:
 - Arthur McKay Ltd
 - FES Ltd
 - Skanska Facilities Services
- 2) To note that the value of the term contract agreement was approximately £3,000,000 per annum. This value was calculated based on historical management information and could vary depending on the Council's requirements for repair and maintenance.
- 3) To note that the term contract was for a three year period with the option to extend for a further 12 month period.

(Reference – report by the Acting Director of Services for Communities, submitted.)

33. Supported Employment Service

Details were provided of a report that sought approval to award a Supported Employment service contract. The term of the contract would be four years with an option to extend for up to two years.

Decision

- 1) To approve the award of a four year contract for a Supported Employment Service to the Consortium of Edinburgh Supported Employment (CESE). ENABLE Scotland would act as the lead within the consortium which included Forth Sector, IntoWork and the Action Group.
- 2) The Supported Employment contract would be for a period of four years (with the option to extend for up to two years).
- 3) To authorise the Director of Economic Development to agree the final terms of the contract and to implement the contract.

(Reference – report by the Director of Economic Development, submitted.)

34. Property Conservation – Progress Report

Committee considered a report on the progress of the Property Conservation Programme Momentum.

Decision

- 1) To note the progress made to date on the programme.
- 2) To note management information dashboard reports in Appendix 1 of the report.
(Reference – report by the Director of Corporate Governance, submitted.)

35. Shared Repairs Services – Development of a New Service

Details were provided of the new Shared Repairs service blueprint, costed business plan and implementation plan. This was produced in response to the Council decision of 13 March 2014, to provide a further report on the development of an enforcement service to the Finance and Resources Committee within three months.

Decision

To refer the report to Full Council for approval.

(References – Act of Council (No. 10), 13 March 2014; report by the Director of Corporate Governance.)

36. Summary Report on Property Transactions concluded under Delegated Authority

Committee considered a report on all lease agreements, etc concluded in terms of the Council's 'Scheme of Delegation to Chief Officials'.

Decision

To note that the 61 transactions detailed in Appendix 1 of the report had been concluded in terms of the Council's 'Scheme of Delegation to Chief Officials.'

(Reference - report by the Director of Corporate Governance, submitted.)

37. Sale of Former Towerbank Primary School Annexe, 13 Bath Street, Portobello

The Committee ruled in terms of Standing Order 27(1)(a), that this item, which included an option which, if accepted, would require a change to the Finance and Resources Committee item 24 of 5 June 2014, should be considered as there had been a material change in circumstances.

Approval was sought to sell the former Towerbank Primary School Annexe, 13 Bath Street, Portobello to Jamal Jabir for £313,000. The building was declared surplus to requirements and vacated by Children and Families in June 2013.

Decision

To approve the sale of the former Towerbank Primary School Annexe, 13 Bath Street, Portobello to Jamal Jabir on the terms outlined in paragraph 3.3 of the report and on other terms and conditions to be agreed by the Acting Director of Services for Communities and the Head of Legal, Risk and Compliance.

(References – Finance and Resources Committee, 5 June 2014 (item 34); report by the Acting Director of Services for Communities, submitted.)

38. Resolution to consider in private

Decision

The Committee, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting for the following items of business on the grounds that they involved the disclosure of exempt information as defined in Paragraphs 1, 6 and 9 of Schedule 7(A) of the Act.

39. Property Conservation – Irrecoverable Sums and the Provision for Impairment and Settlements

An update was provided on irrecoverable sums approved under delegated authority, on the current provision for impairment and settlements, on the corporate debt policy and on residual legacy service costs.

Decision

- 1) To note the irrecoverable sums of less than £50,000 authorised using existing delegated authority in Appendix 1 of the report.
- 2) To note the irrecoverable sums in excess of £50,000 but less than £100,000 in Appendix 2 of the report.
- 3) To note the provision for impairments and settlements in Appendix 3 of the report.
- 4) To note the update in respect of the Corporate Debt Policy and that a further update would be provided to the next meeting of the Finance and Resources Committee.
- 5) To note the outline estimate of ongoing costs for the residual legacy service in future years.

(References – Finance and Resources Committee, 30 September 2014 (item 23); report by the Director of Corporate Governance, submitted.)

40. Zero Waste: Edinburgh and Midlothian - Award of Residual Waste Treatment Contract

Approval was sought for the appointment of FCC Medio Ambiente S.A. (FCC) as preferred bidder for the Zero Waste: Edinburgh and Midlothian Residual Waste Treatment procurement.

Decision

- 1) To approve the appointment of FCC Medio Ambiente S.A. (FCC) as Preferred Bidder and, subject to Midlothian Council approving a similar recommendation, and to authorise the Acting Director of Services for Communities to award the residual waste contract to FCC once the final documentation had been completed in line with the contents of the report.
- 2) To authorise the Acting Director of Services for Communities to sign the required documents including those set out in the report on behalf of the City of Edinburgh Council, and designate the Acting Director of Services for Communities as the proper officer to execute the documents, in each case subject to such amendments as the proper officer deemed appropriate:

- the Project Agreement with FCC;
- the inter-authority agreement with Midlothian Council dealing with the contract management regime between the two Councils for the residual waste treatment (“Inter-Authority Agreement”)
- all other ancillary documentation relative to the Zero Waste Project (ZWP)

(References – Transport and Environment Committee, 14 January 2014 (item 14); report by the Acting Director of Services for Communities, submitted.)

41. Framework Agreement for the Hire of Plant to assist Road Services’ Road Maintenance Activities Period: 1 April 2015 to 31 March 2019

Committee considered a report which sought approval to adopt the Framework Agreement for the Hire of Plant to assist Road Services’ road maintenance activities.

Decision

To approve adoption of the Framework Agreement for the Hire of Plant for Road Services and the appointment of the successful suppliers for each respective lot, as identified in Appendix C of the report, for a period of four years.

(Reference – report by the Acting Director of Services for Communities, submitted.)

43. Kerbside Collection and Reprocessing of Dry Recyclables - Request for Contract Extension

Approval was sought to waive Contract Standing Orders to allow the extension of the current contract for the collection and processing of kerbside recycling for ten months to 30 November 2015. This would allow the kerbside collection and processing of dry recyclables to continue to be provided until the service could be brought in-house.

Decision

To approve the extension of the contract for the kerbside collection and processing of dry recyclables to Palm Recycling Ltd, for a period of ten months from 1 February 2015 to 30 November 2015.

(References – Transport and Environment Committee, 15 January 2014 (item 5); report by the Acting Director of Services for Communities, submitted.)

44. Flexible Retirement Application

Approval was sought for a flexible retirement application made by a Head of Service under the Council’s Policy on Flexible Retirement.

Decision

Detailed in the Confidential Schedule, signed by the Convener, with reference to this minute.

(Reference – report by the Director of Children and Families, submitted.)