

Development Management Sub-Committee

10.00am Wednesday 3 September 2014

Protocol Note for Hearing

Planning Application Nos: 12/04007/SCH3, 12/04007/LBC and 12/04007/CON

Napier University, Craighouse Campus, Craighouse Road, Edinburgh

Item number	3.1
Report number	
Ward	Fountainbridge/Craiglockhart

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Summary

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The Council is committed to extending public involvement in the planning process. Hearings allow members of the public to put their views on planning applications direct to the Councillors on the Development Management Sub-Committee.

The Sub-Committee members have a report on the planning application which contains a summary of the comments received from the public. Copies of the letters are available for Councillors to view in the group rooms.

Committee Protocol for Hearings

The Planning Committee on 19 May 2011 agreed a general protocol within which to conduct hearings of planning applications, the protocol for this meeting will be:

- Presentation by Acting Head of Planning and Building Standards	30 minutes
- Presentation by Community Councils	15 minutes each party
- Presentation by Friends of Craighouse	15 minutes
- Presentations by Other Parties	5 minutes, each party
- Presentation by Applicant	30 minutes
- Presentation by Ward Councillors	5 minutes each member
- Debate and decision by members of the Sub-Committee	

Order of for Hearing

1	Acting Head of Planning and Building Standards presentation	10:00 - 10:30
2	Questions by Members of the Sub-Committee	10:30 - 10:45
3	Craiglockhart Community Council David Owen and Nick Honhold	10:45 – 11.00
	Merchiston Community Council Mairianna Clyde	11:00 – 11.15
	Morningside Community Council Goff Cantley	11.15 – 11.30
4	Questions by Members of the Sub-Committee	11:30 – 11.45
5	Friends of Craighouse Rosy Barnes	11:45 – 12:00
6	Questions by Members of the Sub-Committee	12:00 – 12:10
7	Cockburn Association Marion Williams, Director	12:10 – 12:15
	Architectural Heritage Society of Scotland Euan Leitch	12:15 – 12:20
	Craiglea Proprietors Association Betty Barber	12:20 – 12:25
8	Questions by Members of the Sub-Committee	12:25 – 12:35
9	Ian Murray MP	12:35 – 12:40
	Jim Eadie MSP	12:45 – 12:50
	Alison Johnston MSP	12:55 – 13:00
10	Questions by Members of the Sub-Committee	13:00 – 13:10
Lunch Break Until 13:45		
	Applicants Andrew Munis - Montagu Evans William Gray Muir - Sundial Properties	13:45 – 14:15

	Questions by Members of the Sub-Committee	14:15 – 14:30
3	Ward Councillors Councillors Andrew Burns, Melanie Main, Gavin Corbett, Mark McInnes, Paul Godzik and David Key.	14:30 – 15:00
	Questions by Members of the Sub-Committee	15:00 – 15:15
5	Debate and Decision on Application by Sub-Committee	15:15

Scheduled times are approximate but within this the time limits for speakers will have to be enforced – speakers will be reminded when they have 1 minute remaining. Speakers should keep to “material planning matters” that the Sub-Committee can take into account. Any visual material must be submitted to Committee Services at least 24 hours before the meeting. Decisions will generally be to approve or refuse. Conditions of approval or reasons for refusal may be considered at a subsequent meeting. If the application is continued for further information, the Hearing will not be re-opened at a later stage and contributors will not be invited to speak again. In such cases, the public can attend the meeting to observe the discussion from the gallery.