

# Item 5.1 Outstanding Actions

## Governance, Risk and Best Value Committee

June 2014

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	20.06.2013	<a href="#">Review of internal financial controls anti-fraud anti-bribery and anti-corruption arrangements - progress update</a>	To ask the Director of Corporate Governance to report to Committee in March 2014 on how the Compliance, Risk and Governance Programme had been implemented and highlighting any areas of concern.	Director of Corporate Governance	March 2014		Expected August 2014
2	25.09.2013	<a href="#">Capital Monitoring 2012/13 – Outturn Slippage and Receipts – referral from the Finance and Budget Committee</a>	To include revenue costs in reports outlining capital borrowing for projects.	Director of Corporate Governance			

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3	10.10.2013	<a href="#">Internal Audit Co-Source Update</a>	To report on the Council's powers in regard to appointing its external auditor and how it can ensure best value in that appointment.	Director of Corporate Governance	June 2014		Expected August 2014
4	14.11.2013	<a href="#">Tram Project Update</a>	To ask that the Director of Corporate Governance writes to the Scottish Government requesting an update on likely timescales for the tram project inquiry.	Director of Corporate Governance			Action recommended for closure due to announcement by First Minister. Sent late December 2013 and awaiting reply from the Scottish Government
5	14.11.2013	<a href="#">Corporate and Operational Governance</a>	To request that the Director of Corporate Governance provides an update report in September 2014, in particular providing progress on procurement, risk and the development of a related training programme.	Director of Corporate Governance	September 2014		

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6	14.11.2013	National Fraud Initiative	To note the information and that a further update would be brought to the Governance, Risk and Best Value Committee in April 2014.	Director of Corporate Governance	April 2014		Expected August 2014
7	19.12.2013	<a href="#">Corporate Governance: High Performing Workforce – Induction and Training</a>	To request that a follow-up report by the Chief Internal Auditor be submitted to the Committee in June 2014.	Director of Corporate Governance	June 2014		Expected August 2014 – Organisational Development now expected to lead this report.
8	30.01.14	<a href="#">Work Programme January 2014</a>	To ask the Director of Corporate Governance to report in May 2014 on the process of the dissemination and implementation of Committee decisions and new methods to inform all councillors of committee decisions.	Director of Corporate Governance	May 2014		On June Agenda – Action recommended for Closure
9	30.01.14	<a href="#">Welfare Reform Governance - Update</a>	Further report expected in 12 Months	Director of Corporate Governance	January 2015		

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10	06/03/2014	<a href="#">Work Programme</a>	To agree that the process and progress of resolution of Statutory Repairs complaints be scrutinised at the 19 June meeting, with Councillors Rankin and Cook, Mark Turley, Cathy King and Alastair Maclean invited to attend.	Director of Services for Communities	June 2014		On June agenda – Action recommended for closure
11	06/03/2014	<a href="#">Pride in our People Presentation</a>	To ask that either a written or verbal update, in particular focusing on the outcomes of the initiative, be presented to Committee in October 2014.	Chief Communications Officer	October 2014		
12	06/03/2014	<a href="#">Looked after Children: Transformation Programme Progress Report</a>	To ask that the update report scheduled to come to Committee in September includes a risk analysis of current targets and performance and the estimated impact of the Children and Young People's Bill on the current Looked After Children targets.  To request information on support arrangements for children moving on from	Director of Education, Children and Families	September 2014		

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			care be provided to Committee in September				
14	03/04/2014	<a href="#">Work Programme</a>	To request that a report in respect of maintenance issues at the Cameron House Community Centre be submitted to the Education, Children and Families Committee in 2 cycles, prior to coming to Governance, Risk and Best Value Committee for scrutiny	Directors of Services for Communities and Children and Families	September 2014		
15	03/04/2014	<a href="#">Internal Audit 2013/14 – Overview of Internal Audit Follow Up Arrangements and Status Report as at 28 February 2014</a>	To request a further report at the June meeting requesting information on: a) The implementation of the exit policy for staff and, in particular, how it was applied regarding IT; b) The protocols in place for officers when determining, taking and managing 'acceptable' risk.	Director of Corporate Governance	June 2014		a) Expected August 2014 b) sent to Committee 24 April 2014

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16	03/04/2014	<a href="#">Internal Audit 2013/14 – Overview of Internal Audit Follow Up Arrangements and Status Report as at 28 February 2014</a>	That future reports detail when risks were highlighted and when they were likely to be addressed.	Chief internal Auditor			
17	03/04/2014	<a href="#">Internal Audit Plan 2014/15</a>	To ask for clarification regarding the inclusion of James Gillespie’s School as an area for income review given that it had been demolished.	Chief internal Auditor			Sent to Committee 24 April 2014. Action recommended for closure
18	03/04/2014	<a href="#">CMT Risk Register</a>	To agree that a service area risk register should be presented to the committee at the meetings where the CMT risk register was considered as part of a rolling programme covering all service areas on an annual basis.	Director of Corporate Governance			

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19	03/04/2014	<a href="#">CMT Risk Register</a>	To ask if any of the service area risk registers included a failure to comply with the Equalities and Human Rights Acts.	Director of Corporate Governance			
20	03/04/2014	Governance of Major Projects: Water of Leith and Braid Burn Flood Prevention Schemes	To ask that the governance arrangements of the Water of Leith Flood Prevention Scheme be submitted to the committee prior to the tendering of Phase 2.	Director of Services for Communities			
21	03/04/2014	Governance of Major Projects: Water of Leith and Braid Burn Flood Prevention Schemes	That a briefing should be given to all political groups on the lessons learnt on major projects, with particular reference to the Water of Leith Flood Prevention Scheme.	Director of Services for Communities			
22	22/05/2014	<a href="#">Outstanding Actions – May 2014</a>	To request that future revenue reports to the Finance and Resources Committee include more detail on works in individual schools.	Head of Finance			

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23	22/05/2014	<a href="#">Outstanding Actions – May 2014</a>	To ask that Internal Audit report to Committee in December 2014 on the current year's school maintenance programme.	Chief Internal Auditor	December 2014		
24	22/05/2014	<a href="#">Work Programme – May 2014</a>	To request that a report on the Whistleblowing Policy be brought to Committee in August 2014.	Director of Corporate Governance	August 2014		
25	22/05/2014	<a href="#">Governance of Major Projects: Progress Report</a>	To agree to receive an update on the EICC in September 2014.	Director of Corporate Governance	September 2014		
26	22/05/2014	<a href="#">Internal Audit Co-Source Update</a>	To request that the Head of Legal, Risk and Compliance provide an update to Committee in March 2015.	Director of Corporate Governance	March 2015		
27	22/05/2014	<a href="#">Review of Council Policy: Update</a>	To request an update report on Council policies in December 2014	Director of Corporate Governance	December 2014		