

Notice of meeting and agenda

City Centre Neighbourhood Partnership

7:00pm, Thursday 12 June 2014

European Room, City Chambers, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 None

4. Minutes

- 4.1 Minutes of the City Centre Neighbourhood Partnership Meeting of 6 February 2014 (circulated). Submitted for approval as correct record.
- 4.2 Minutes of City Centre Neighbourhood Partnership Board Meeting of 10 April 2014 (circulated for information).

5. Neighbourhood Partnership Business

- 5.1 Community Grants Fund Report – Report by Neighbourhood Manager (circulated)
- 5.2 Local Community Plan 2014-2017 consultation update (tabled)
- 5.3 Public questions
- 5.4 Facilitated workshops - Local Community Plan Consultation

6. Dates for future meetings

- 6.1 City Centre Neighbourhood Partnership Board Meeting - Thursday 4 September 2014, 6:00pm
- 6.2 City Centre Neighbourhood Partnership Public Meeting – Thursday 13 November 2014, 7:00pm

Carol Campbell

Head of Legal, Risk and Compliance

Committee Members

Councillors Karen Doran, Joanna Mowat, Alasdair Rankin, Audrey Cavaye (New Town and Broughton Community Council), Dr. Gordon Wyllie (West End Community Council), Pauline Curran (Old Town Community Council), Inspectors Nic Page and Emma Croft (Police Scotland), Kate Burton (NHS Lothian), Milind Kolhatkar (Voluntary Sector).

Information about the City Centre Neighbourhood Partnership

The City Centre Neighbourhood Partnership consists of 3 Councillors representing Ward 11 (City Centre). In addition, the Partnership includes representatives from the Police, NHS Lothian, the voluntary sector and the city centre Community Councils.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Anna Herriman, Partnership and Information Manager, Tel 0131 469 3853, e-mail anna.herriman@edinburgh.gov.uk

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Centre Leith Neighbourhood Team, 1 Cockburn Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

Minutes

City Centre Neighbourhood Partnership Meeting

7pm, Thursday 6 February 2014

Grassmarket Community Project, Candlemaker Row

Present

Cllr Doran	CEC (Convener)
Cllr Joanna Mowat	CEC
Insp Nic Page	Police Scotland
Milind Kolhatkar	EVOG (Edinburgh Voluntary Organisations' Council)
Gordon Wylie	West End Community Council

Supporting Officers

Ian Buchanan	City Centre and Leith Neighbourhood Manager
Anna Herriman	City Centre Leith Partnership and Information Manager
Katie Swann	City Centre Partnership Development Officer

Apologies

Cllr Rankin	CEC
Audrey Cavaye	New Town and Broughton Community Council
Kate Burton	NHS Lothian
Alun Williams	Police Scotland

1. Order of business

- 1.1 Cllr Mowat introduced the meeting and handed over the convenorship of the City Centre Neighbourhood Partnership to Cllr Doran.
- 1.2 Cllr Doran thanked Cllr Mowat for her leadership and support during her term.
- 1.3 Cllr Mowat welcomed Insp Nic Page and Insp Alun Williams (who sent his apologies) who will be replacing Insp Gary Dickson and sharing the role of Police Scotland representative on the Board.

2. Declaration of interests

- 2.1 No financial or non-financial interests were declared

3. Deputations

- 3.1 None

4. Minutes

Decision

- 4.1 To approve the minutes of the City Centre Neighbourhood Partnership meeting in public of 5 September 2013 as a correct record.
- 4.2 To note the minutes of the City Centre Neighbourhood Partnership Board meeting 7 November 2013.

5. Neighbourhood Partnership Business

5.1 Community Grants Fund - Report by Neighbourhood Manager

Decision

- 5.1.1 To approve the grant application from GRASS.
- 5.1.2 To note the contents of the report

5.2 Local Community Plan 2014-2017 consultation – Presentation by Anna Herriman

The presentation explained the context and timetable for consultation and engagement for the next community plan. Key themes were

- The consideration being given to other consultation work that has been done in the city centre (City Centre Vision, Edinburgh People's Survey etc)
- Ensuring the focus stays on where partnership working can make a difference
- The need to demonstrate the real value of Neighbourhood Partnerships

5.3 Royal Mile Action Plan – Presented by Alison Morris (CEC)

The presentation explained the context of the Royal Mile Action Plan:

- Acknowledgement that the Royal Mile is a very significant area, and community views are important and encouraged
- Looking at the street's flexible uses

- Examples of the projects were discussed

5.4 **Census 2011 statistics for City Centre –Presentation by Graeme Gainey (CEC)**

The presentation focused on the statistics relating specifically to the city centre (Ward 11) and the Community Council that have areas within that Ward (New Town and Broughton, Old Town, West End, Tollcross).

Decision

5.4.1 To ensure that the presentations are circulated (KS)

5.5 Public Questions

5.6 Facilitated workshops on 'Understanding our Community'

6. Date of Future Meetings

City Centre Neighbourhood Partnership Board meeting – Thursday 10 April 2014.

City Centre Neighbourhood Partnership meeting in public – Thursday 12 June 2014.

City Centre Neighbourhood Partnership

European Room, City Chambers, Edinburgh
7:00 pm Thursday, 12 June, 2014

Community Grants Fund Report

Item number	5.1
Report number	
Wards	Ward 11 – City Centre

Links

Coalition pledges	P33
Council outcomes	CO4, CO19
Single Outcome Agreement	SO3, SO4

Ian Buchanan – City Centre Neighbourhood Manager

Contact: Anna Herriman - Partnership and Information Manager

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Contact: Katie Swann – Partnership Development Officer

E-mail: katie.swann@edinburgh.gov.uk Tel: 0131 529 7492

Executive Summary

Community Grants Fund Report

Summary

This report provides details of Community Grants Fund applications made to the City Centre Neighbourhood Partnership and decisions made under Committee Terms of Reference A3.1

Recommendations

To recommend that the City Centre Neighbourhood Partnership

- notes the report and outstanding balance for information.

Measures of success

The Community Grants Fund aims to encourage small scale activity that benefits local communities and supports the work of the NPs and its Community Plan. The impact of the Neighbourhood Partnership Board's decision will be measured through Community Grants Fund awards addressing NP priorities.

Financial impact

The Community Grants Fund for the City Centre Neighbourhood Partnership amounts to £21,878 in 2014/15. One grant has been approved in the financial year totalling £5,000.

Equalities impact

Local community planning activity and the work of NPs contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity, eliminating unlawful discrimination, harassment and victimisation, and fostering good relations.

Sustainability impact

There are no adverse environmental implications arising from this report.

Consultation and engagement

Any constituted voluntary organisation, community group or charity operating in the City of Edinburgh, in the Neighbourhood Partnership areas can make a submission for a CGF award. The CGF is promoted through the Partnership and Information team and application material is provided through a number of sources, including the local neighbourhood office at Cockburn Street and on the Neighbourhood Partnership webpage.

Background reading / external references

- Neighbourhood Partnership, Community Grants Fund Criteria – Guidance Note for Applicants
- Project applications in the Services for Communities files
- Community Grants Fund Reports [Minutes of the City Centre Neighbourhood Partnership and Board Meetings]
- City Centre NP – Local Community Plan 2011-2014

[Neighbourhood Partnership website](#)

Community Grants Fund Report

1. Background

- 1.1 The Neighbourhood Partnership Community Grants Fund is a small grants scheme supported by funds provided by the City of Edinburgh Council and is open for applications throughout the year (subject to availability of funds).
- 1.2 The fund aims to encourage small scale activity that benefits local communities and supports the work of Neighbourhood Partnerships and their Local Community Plans.
- 1.3 The fund can provide grants of up to £5,000 to voluntary and community groups, and is allocated locally by Neighbourhood Managers following the advice of the Neighbourhood Partnership.
- 1.4 This report provides details of applications to the fund and awards made by Delegated Authority under Committee Terms of Reference A3.1 allowing funding decisions to be made prior to the Partnership meeting in public if there are time sensitive issues involved.

2. Main report

- 2.1 The Neighbourhood Partnership's revenue budget allocation in 2014/15 amounts to £21,878.
- 2.2 Grant applications are invited from fully constituted organisations with open membership criteria. The upper limit for grants is normally £5,000 but higher amounts can be awarded in exceptional circumstances at the discretion of the Neighbourhood Manager and Partnership.
- 2.3 An application was considered 6 June 2014 under Delegated Authority under Committee Terms of Reference A3.1 (allowing funding decisions to be made prior to the Partnership meeting in public if there are time sensitive issues involved).

2.3.1 Edinburgh Social Enterprise Network

An application was made to provide funding to cover the costs of holding a creative social enterprise event in St Andrew Square in September 2014.

Previous CGF Activity	None
Grant requested	£4,600
Decision	No award

3. Recommendations.

- a) To note the details of the application contained in the report.
- b) To note the outstanding balance.

Ian Buchanan

City Centre Neighbourhood Manager

COMMUNITY GRANTS FUND

CITY CENTRE NEIGHBOURHOOD PARTNERSHIP 2014/15 APPLICATIONS

APPENDIX ONE

<u>Funding Awarded up to 12 June 2014</u>	<u>Amount Awarded</u>
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Abbeyhill Primary School Parent Council	£5,000
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Opening Balance on 1 April 2014

£21,878

Closing Balance on 12 June 2014

£16,878



Public Question Time

City Centre Neighbourhood Partnership

12 June 2014

In the City Chambers, High Street, Edinburgh

This form can be handed in at the start of the meeting. Extra copies are also available at the meeting. If you need advice, please ask a member of staff.

Your Name _____

Question

We will try to answer all questions during the meeting. For some questions, detailed information or advice may be required from elsewhere.

Please fill in your address, telephone number or email address so that a reply can be forwarded within 14 days of the meeting.

Address

Postcode

Email Address

Tel no.