

Licensing Sub-Committee of the Regulatory Committee

10:00, Friday, 31 January 2014

Request for Reduction of Fees – Market Operator Licence – Dawn Cotton Fuge, Assembly Rooms

Item number

Report number

Wards

City Centre

Links

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Single Outcome Agreement

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Head of Service

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Executive summary

Request for Reduction of Fees – Market Operator Licence – Dawn Cotton Fuge, Assembly Rooms

Summary

To refer to Committee a request for a reduction of the application fee for a temporary Market Operator Licence for a market to be held at the Assembly Rooms on 6 March 2014. The applicable fee would usually be 30 x £67 per stall (total £2,010).

Recommendations

- 1 Committee is asked to:
 - a) note the terms of the request and to agree an application fee reduction to £173.

Measures of success

Not applicable.

Financial impact

The Council's scale of fees for licensing applications was approved with effect from 1 April 2013. Any reduced fee would be required to be absorbed by the Civic Government (Scotland) Act 1982 licensing budget for 2013/14.

Equalities impact

There is no equalities impact arising from the contents of this report.

Sustainability impact

There is no environmental impact arising from the contents of this report.

Consultation and engagement

Not applicable

Background reading / external references

[City of Edinburgh Council licence application fees list.](#)

Request for Reduction of Fees – Market Operator licence – Dawn Cotton Fuge, Assembly Rooms

1. Background

- 1.1 Dawn Cotton Fuge, on behalf of The Scottish Bead Fair, has requested that the application fee due for a temporary Market Operator Licence should be reduced, for a market to be held at the Assembly Rooms on 6 March 2014.

2. Main report

- 2.1 Dawn Cotton Fuge, a representative of The Scottish Bead Fair, has submitted a request, seeking that the application fee due for a Market Operator Licence be reduced.
- 2.2 Within the city centre ward the applicable temporary Market Operator Licence fee is £67 per stall. As the market is expected to consist of 30 stalls, this would usually total £2, 010. A copy of relevant correspondence is attached to this report at [Appendix 1](#).
- 2.3 The applicant was mistakenly informed by Council staff that the fee would be £173. The applicant has advertised the market and charged stall holders based on the original fee quoted.
- 2.4 The applicant advises that although this is an established annual event in Perth, this will be the first time that it will be held in Edinburgh. The applicant wishes to hold the Edinburgh event annually in future. The market will be sited within the Assembly Rooms, George Street.
- 2.5 Historically, fee reductions or refunds for large Market Operator events have only been granted if the organiser is a charity or a community group. Committee is recommended to reduce the fee recognising the unusual circumstances. This fee reduction would be a one off and the relevant fee will apply to any future applications.
- 2.6 A representative of The Scottish Bead Fair has been invited to address the committee on the terms of the request for the fee to be reduced.

3. Recommendations

3.1 Committee is asked to:

- a) note the terms of the request and to agree an application fee reduction to £173.

Susan Mooney

Head of Service

Links

Coalition pledges	Further strengthen our links with the business community by developing and implementing strategies to promote and protect the economic well being of the city
Council outcomes	Edinburgh's economy creates and sustains job opportunities
Single Outcome Agreement	Edinburgh's Economy delivers increased investment, jobs and opportunities for all
Appendices	Appendix 1 – Letter from Dawn Cotton Fuge dated 30 November 2013