

# Notice of meeting and agenda

## Finance and Resources Committee

**10.00 am, Thursday, 28 November 2013**

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### Contact

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Tel: 0131 529 4283 / 0131 529 4246



## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 Minutes of Meeting of 31 October 2013 (circulated)

## **5. Key decisions forward plan**

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- 5.1 Finance and Resources Key Decisions Forward Plan (circulated)

## **6. Business bulletin**

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- 6.1 Finance and Resources Business Bulletin (circulated)

## **7. Executive decisions**

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- 7.1 Zero Hours Contracts – Use by Council: Update report - report by the Director of Corporate Governance (circulated)
- 7.2 Corporate Governance: High performing Workforce – Induction and Training – report by the Director of Corporate Governance (circulated)
- 7.3 Procurement of Investment Promotion Support – referral from the Economy Committee (circulated)
- 7.4 Appointment of Contractor to Undertake Legal Recovery Work for Council Debt – report by the Director of Corporate Governance (circulated)
- 7.5 Treasury Management Update re HubCo – report by the Director of Corporate Governance (circulated)

- 7.6 The City of Edinburgh Charitable Trusts Trustee's Report and Accounts for the Year Ended 31 March 2013 – report by the Director of Corporate Governance (circulated)
- 7.7 Annual Investment Monitoring – Charitable Trusts - report by the Director of Corporate Governance (circulated)
- 7.8 Civic Clocks and Time Ball: Maintenance Service – report by the Director of Corporate Governance (circulated)
- 7.9 National Housing Trust – Phase 2B – report by the Director of Services for Communities (circulated)
- 7.10 (a) Extension of Homelessness Contracts – report by the Director of Services for Communities (circulated)
- (b) Homelessness Prevention Commissioning Plan: Update and Proposals for Advice and Support – referral from the Health, Social Care and Housing Committee (circulated)
- 7.11 Contract Extension – ECCO Monitoring System – report by the Director of Services for Communities (circulated)
- 7.12 Partnership and Procurement Arrangements with Edinburgh and Lothians Greenspace Trust– report by the Director of Services for Communities (circulated)
- 7.13 Progress with the Contract to Supply and Deliver Groceries and Provisions – report by the Director of Services for Communities (circulated)

## **8. Routine decisions**

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- 8.1 Disposal and Development of Council Property – Referrals from the Economy Committee
  - 8.1.1 21<sup>st</sup> Century Homes – Land at Leith Fort – referral from the Economy Committee (circulated)
  - 8.1.2 Lease of 18 West Harbour Road – referral from the Economy Committee (circulated)
  - 8.1.3 Lease Renewal – Drummond Tennis Club – referral from the Economy Committee (circulated)
  - 8.1.4 Sale of Access Strip, 50 Greenbank Drive, Edinburgh – referral from the Economy Committee (circulated)

8.1.5 Proposed New Lease – Unit 12, Broomhouse Workspace, Edinburgh–  
referral from the Economy Committee (circulated)

**Carol Campbell**

Head of Legal, Risk and Compliance

**Committee Members**

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Councillors Rankin (Convener), Bill Cook (Vice-Convener), Corbett, Dixon, Edie, Godzik, Griffiths, Ricky Henderson, Jackson, McVey, Ross, Walker, Whyte, Burns, (ex officio) and Cardownie (ex officio)

**Information about the Finance and Resources Committee**

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The Finance and Budget Committee consists of 15 Councillors and is appointed by the City of Edinburgh Council. The Finance and Budget Committee usually meets every four weeks.

The Finance and Budget Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

**Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Veronica MacMillan or Allan McCartney, Committee Services, City of Edinburgh Council, City Chambers, High Street, Edinburgh EH1 1YJ.

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A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/meetings](http://www.edinburgh.gov.uk/meetings)