

Item 5.1 Outstanding Actions

Governance, Risk and Best Value Committee

October 2013

No	Date		Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	Audit Scotland – Audit of Housing and Council Tax Benefit – Improvement Plan	That Internal Audit reviews the actions referred to in the improvement plan regarding the audit of housing and council tax benefit.	Director of Corporate Governance	Not specified		
2	06.11.12	Operational Governance Update	To provide a report on the high risks regarding organisational controls.	Chief Executive	January 2013		Risks now being reported as part of the regular six monthly risk reports

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3	24.01.13	Mortonhall Crematorium Investigation: Initial Findings – Covering Report	To request that the final results of the independent investigation were reported to the Governance, Risk and Best Value Committee	Chief Executive	Not specified		
4	25.04.13	Internal Audit Quarterly Report	To agree that a report should be submitted to Committee regardless of the outcome of the Health and Social Care – Interim Funding and Deferred Payment.	Director of Corporate Governance	n/a		
5	20.06.2013	Review of internal financial controls anti-fraud anti-bribery and anti-corruption arrangements - progress update	To ask the Director of Corporate Governance to report to Committee in March 2014 on how the Compliance, Risk and Governance Programme had been implemented and highlighting any areas of concern.	Director of Corporate Governance	March 2014		

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6	15.08.2013	Summer Schools Maintenance Report - Update	To request an update report in November 2013 including details on: i) The review scheduled for completion in September; ii) The programme for 2014; iii) Further information regarding best value regarding procurement; and iv) Compliance with Council procedures on projects.	Director of Services for Communities	November 2013		
7	15.08.2013	Summary of Audit Scotland's Major capital investment in councils' review - update report on information requested	To request that the Director of Services for Communities produces a report on the Braid Burn Flood Prevention Scheme for consideration at the November committee meeting.	Director of Services for Communities	November 2013		
8	25.09.2013	Looked After Children: Transformation Programme	To note that the next update would be provided in March 2014	Alistair Gaw	March 2014		

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9	25.09.2013	Looked After Children: Transformation Programme	To request the Director of Children and Families to arrange a presentation for all elected members on their legal responsibilities and the wider issues in relation to Looked After Children	Director of Children and Families			
10	25.09.2013	Internal Audit Plan 2013/14	To request the Director of Corporate Governance to report back to the Committee in March 2014 with an analysis of the performance of Internal Audit.	Director of Corporate Governance	March 2014		
11	25.09.2013	Internal Audit Annual Activity Report for year to 31 March 2013	To request that the Chief internal Auditor submits a rolling action log of outstanding action plan recommendations to the Governance, Risk and Best Value Committee within a timeframe of 2 months following their consideration by the	Chief internal Auditor			

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			Corporate Management Team.				
12	25.09.2013	Compliance, Risk and Governance Programme: Review of Council Policy – Referral From Corporate Policy and Strategy	To request that the Director of Corporate Governance reports to the Governance, Risk and Best Value Committee in March 2014 with an update on progress with implementing the Council's policy register together with an analysis of feedback from the Pride in Our People events.	Director of Corporate Governance	March 2014		
13	25.09.2013	Capital Monitoring 2012/13 – Outturn Slippage and Receipts – referral from the Finance and Budget Committee	To include revenue costs in reports outlining capital borrowing for projects.	Director of Corporate Governance			

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14	25.09.2013	Treasury Management: Annual Report 2012/13 – Referral from Council	To request that the Director of Corporate Governance arranges a further training session for all elected members on the treasury function.	Director of Corporate Governance			