


Lothian and Borders Police Board
**Future Meeting Arrangements
June 2011 to June 2012**

31 January 2011

Purpose of Report

- 1 To propose a schedule of meeting dates for the Lothian and Borders Police Board for the period to June 2012.

Background

- 2 Meetings of the Police Board are currently held on an approximate eight week cycle. This is adjusted, as far as possible, to take into account the meeting schedules of all constituent authorities.

Police Board

- 3 The proposed dates for meetings of the Police Board are shown below. Specific meetings are proposed to consider the Board's Revenue Budget as well as the Unaudited Accounts. Meetings are held in each of the constituent Council areas. An additional meeting has been provisionally scheduled to be held on 11 June 2012 to deal with appointments following the local government elections in May 2012.

Proposed Date	Time	Venue
Friday 24 June 2011 (Unaudited Accounts)	TBA	Edinburgh
Monday 29 August 2011	10.30 am	Midlothian
Monday 14 November 2011	10.30 am	East Lothian
Monday 30 January 2012 (Revenue Budget)	10.30 am	West Lothian
Monday 26 March 2012	10.30am	Scottish Borders
Monday 11 June 2012	TBA	Edinburgh
Friday 29 June 2012 (Unaudited Accounts)	TBA	Edinburgh

Audit and Scrutiny Committee

- 4 Meetings of the Board's Audit and Scrutiny Committee are held four times each year in June, August, November and January in advance of Police Board meetings scheduled in these months. Proposed dates for 2011/2012 are as follows:

Proposed Date	Time	Venue
Monday 22 August 2011	1.00 pm	Edinburgh
Monday 7 November 2011	1.00 pm	Edinburgh
Monday 23 January 2012	1.00 pm	Edinburgh
Monday 18 June 2012	1.00 pm	Edinburgh

Sub-Committee Dealing with Complaints Issues and Policy and Best Value Working Group

- 5 The proposed dates for meetings of the Board's Sub-Committee Dealing with Complaints Issues and Policy and Best Value Working Group are shown below. These are held in Police Headquarters, Fettes Avenue, Edinburgh approximately five weeks before the Police Board.

Proposed Date	Sub-Committee Dealing With Complaints Issues	Policy and Best Value Working Group
Monday 15 August 2011	10.00 am	11.00 am
Monday 24 October 2011	10.00 am	11.00 am
Monday 16 January 2012	10.00 am	11.00 am
Monday 12 March 2012	10.00 am	11.00 am

Sub-Committee Dealing with Complaints Issues Dip-Sampling Meetings

Monday 8 August 2011	10.00 am
Monday 26 September 2011	10.00 am
Monday 9 January 2012	10.00 am
Monday 5 March 2012	10.00 am

- 6 Meetings of the remaining committees/groups including the Appointment and Remuneration Committee will continue to be arranged as required.

Recommendation

- 7 The Board is requested to approve the above schedule of meetings for the period June 2011 to June 2012.



Sue Bruce
Chief Executive and Clerk

Appendices None

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Background Papers None