

## Committee Minutes

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### West Edinburgh Community Planning Partnership

20 November 2003

**Present:-** Councillors Fallon (in the Chair), and Hunter, Helen Forde (Communities Scotland), Helen McDonough (Longstone Community Council), Ron Cairns (Sighthill, Broomhouse and Parkhead Community Council), Connie Gourlay (Wester Hailes Representative Council), Craig Beveridge (Lothian Health Care Co-operative) Marie Anderson (Local Voluntary Sector) and Bill Stackhouse (Corporate Services).

**Apologies:** Apologies had been received from Councillors Henderson and Russell and Chief Inspector Brian Muir.

**In Attendance:** 12 representatives of local organisations.

#### 1 Chair

In the absence of Councillor Henderson, Councillor Fallon took the Chair.

#### 2 Minute

The minute of the Sub-Committee's meeting of 4 September 2003 was approved as a correct record.

#### Matters Arising

**The West Edinburgh Voluntary Sector Forum (item 2(a))** Marie Anderson confirmed that a part-time worker, Louise Cobb, had been appointed in support of the work of the West Edinburgh Voluntary Sector Forum and explained the range of projects planned.

#### Decision

To note the report.

### **3 Capital City Partnership**

The Sub-Committee heard Keith Bell as West Edinburgh Community Planning Partnership Sub-Committee representative on the work of the Capital City Partnership.

#### **Decision**

To note that regular updates on the work of the Capital City Partnership would follow.

### **4 Broomhouse and North Sighthill Survey (item 3 refers)**

Andrew Pattison reported on the plans for the next stage of the Broomhouse and North Sighthill Survey. Each of the partners, the City of Edinburgh Council, South West Edinburgh Local Healthcare Co-operative and Lothian and Borders Police had agreed to carry out a consultation activity on a specific aspect of service delivery. This work would be completed by the end of January 2004 to enable changes in the level of community awareness and participation in community planning to be assessed.

#### **Decision**

To note the progress towards the next stage of the Survey.

### **5 Operation Capital: Local Policing**

The Sub-Committee having heard that Chief Inspector Brian Muir had been unable to attend the meeting, continued consideration of a report on the working of Operational Capital to their next meeting.

### **6 West Edinburgh Times**

The Sub-Committee had agreed to fund two further additions of the West Edinburgh Times (WET) and to request the paper to produce a Distribution Plan and a Sustainability Plan.

At this meeting Kevin Walsh and Alan Wood, Editor and Journalist of the West Edinburgh Times respectively were heard on the preparation and distribution of the Paper. Following a presentation on development and distribution of the Community paper, they confirmed in reply to questions -

- 1) That 13,000 copies were printed, of which 11,000 were delivered direct to local homes.

- 2) That the local advertising campaign had invited anyone not receiving a regular delivery of the paper to contact the Editor.
- 3) that the West Edinburgh Community Planning Partnership contributions equated to a cost per paper of little over 15p.
- 4) That community organisations were not expected to pay for most articles or notes they prepared for the paper and
- 5) that consideration had been given to introducing a recruitment page.

#### **Decision**

- 1) To agree that the sustainability and distribution plans shown satisfied the issues raised in the recent evaluation.
- 2) To approve funding for a further 12 editions of the West Edinburgh Times at a cost per edition of £1,600.
- 3) To establish an Action Group to work with the West Edinburgh Times to produce a review of the Paper after Edition 6.
- 4) To invite Edinburgh Council to consider the use of the West Edinburgh Times for formal public notices and that this be the subject of further report in due course.

(Reference – report by West Edinburgh Community Planning Partnership Manager, submitted.)

## **7 Evaluation of Young and Older Persons' Service Forums**

The Sub-Committee had established the Older and Younger Persons' Service Forums prompted by the Scottish Executive's guidance to include communities of interest in service delivery and planning. In particular the guidance had suggested that young people's views were under-represented. It was also perceived that there was a gap in the means of collecting service users views and mechanisms for enabling service users to interact with service providers at area level.

Clear support had been expressed for continuing the two Forums. The role of the West Edinburgh Community Planning Partnership in supporting the work of the Forums was discussed.

#### **Decision**

- 1) To note the results of the Service Forum evaluation.

- 2) To agree to continue the current secondments of the Forum Co-ordinators until the next West Edinburgh Community Planning Partnership meeting when a revised proposal to be considered based on the results of the Forum evaluations.

(Reference – report by West Edinburgh Community Partnership Manager and evaluation paper of the Older and Young Persons' Services Forums by Heriot Watt University, submitted.)

## **8 Older Persons' Services Forum**

The Older Persons' Services Forum had been established to identify the key service areas for older persons in the West Edinburgh Area. Bruce Henderson summarised the work of the Forum and identified and discussed the key topics which had emerged from various meetings. In these transport had emerged as the number one issue for participants. Roads and pavements and health had also been discussed at some length.

During the discussions which followed on the findings, Connie Gourlay suggested that the Older Persons' Services Forum consider giving a presentation on the work programme to Wester Hailes Representative Council. It was also noted that the Forum had been instrumental in promoting the forthcoming works on the trees in Calder Road (item 11 below refers).

Arising from further discussion, a suggestion was made of a need for a clear separation between the work of the Dove Centre and the work of the Forum, including holding meetings at venues throughout the WECPP area and, secondly that it was to be hoped that support for the work of the two Forums, would continue for the foreseeable future (item 7 above refers).

### **Decision**

To note the report and that consideration be given to a separate and distinct meeting on the subject of transport.

(Reference – report by the Older Persons' Services Forum Co-ordinator, submitted.)

## **9 Young Persons' Service Forum**

Adele Christie was heard on the work of the Young Persons' Service Forum. Adele had helped with the organisation of the Young Persons' Focus Groups organised by the Pentlands Local Development Committee. She also drew attention to representations being made on the No 32 and No 18 bus routes. In particular it was seen that the No 32 service was not "buggy friendly". A meeting had been arranged with Lothian Buses when it was intended to suggest the introduction of a concession for 17-18 year olds. Adele also drew

attention to work which was ongoing towards arranging the Party in the Park for August 2004.

**Decision**

To note the report.

**10 Business Report**

Following from the report on the activities of the Children and Younger Persons' Service Forums, Steve McGavin outlined the work undertaken in the other key service areas under the headings –

Neighbourhood Service Partnerships  
ICT Group  
Communications Group  
WECPP Support Team

The records of the ICT Group meetings of 3 October and 7 November 2003 and of the Communications Group meetings of 7 November and 4 November 2003, were shown.

**Decision**

To note the progress made with the programme.

**11 Trees at Calder Road**

Concerns had been expressed at the unevenness and surface distortion caused by tree roots of the footpaths at Calder Road.

An assessment had been undertaken of all the trees between nos 235 and 279 by the Director of Culture and Leisure in association with the Older Persons' Service Forum. High priority had been given to trees which were believed to be damaging walls and footpaths and a lower priority was given to tree branches overhanging property and where branches were restricting light to properties. On completion of the felling and pruning works, the Director of City Development would assess the condition of walls, footways and tree roots to prioritise for remedial works in these areas.

Following consultation, eight trees had been felled. To compensate for these losses, 8 upright, semi-mature trees would be planted at suitable locations.

### **Decision**

- 1) To approve:
  - a) A phased felling and pruning programme.
  - b) A post-felling assessment of the carriageway.
  - c) A semi-mature tree replacement programme.
- 2) That a further report on the programme be submitted in due course.

(Reference – report by the Director of Culture and Leisure dated 3 November 2003, submitted.)

## **12 Wester Hailes SIP Allocation**

It was noted that a Special Meeting of the West Edinburgh Community Planning Partnership would be called for the evening of 17 December 2003 to consider the Consultant's report on the Capital City Partnership Wester Hailes SIP allocation.

## **13 The Edinburgh Partnership**

The report "Making Community Planning Real" in November 2001 had outlined what could be achieved in Community Planning and had proposals for the next stage of development. These had included –

- i) formal links between the City Plan and wider partnership activity
- ii) a stronger community dimension to Committee planning activity through LDCs.

### **Decision**

The Sub-Committee noted that the Council had now endorsed a Partnership Statement including a revised remit for community planning as detailed and endorsed a summary of a work programme as shown.

(Reference – report dated 9 October 2003 by the Chief Executive, submitted.)

## **14 Development of Community Planning**

The Work Programme for Community Planning –

- i) clarified the three fundamental objectives for Community Planning in a way that made clear that there were mainstream requirements.
- ii) suggested roles and responsibilities for the constituent parts of the Community Planning structures that were internally insistent and respect the constitutional position of the bodies involved.
- iii) set out the planning process which linked the City Plan with other plans; and
- iv) set out a Work Programme for the main stakeholders in the Community Planning structure.

The objectives for Community Planning and the roles and responsibilities outlined in the Community Planning Structure including development of the Work Programme for taking Community Planning forward were outlined.

### **Decision**

To note that the Council had endorsed the stakeholder roles in Work Programmes as detailed.

(Reference – report by the Director of Corporate Services, submitted.)

## **15 Programme of Meetings**

17 December 2003 (Special Meeting) and  
Thursdays, 5 February, 25 March, and 13 May 2004 respectively.