

## **Development Management Sub-Committee**

6 February 2008

### **Protocol for the meeting**

#### **Introduction**

The Council is committed to extending public involvement in the planning process. Hearings allow members of the public to have the opportunity to put their views on planning applications direct to the Councillors on the Development Management Sub-Committee.

The Sub-Committee members have the reports on the applications, which contain summaries of the comments received. Copies of the actual letters are available for Councillors to view. The Sub-Committee members have had the opportunity to visit the sites.

For this meeting the number of groups to be heard has been expanded (from the usual three to nine) and the time allowed to make their points has been lengthened from three to 10 minutes each. The time limit will be strictly enforced and speakers will be advised when they have 1 minute left.

Speakers should keep to "material planning matters" that the Sub-Committee can take into account. Any visual material must be submitted to the Council Secretary at least 24 hours before the meeting (telephone (0131) 529 4245). Speakers will not be able to use other visual aids or to distribute handouts except for a transcript of presentations.

#### **The Process**

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| <b>1.</b> | <b>Presentation of the reports on the applications by the Director of City Development</b> | <b>10.00 am</b> |
| <b>2.</b> | <b>Representations by Architectural Heritage Society of Scotland</b>                       | <b>10.30 am</b> |
| <b>3.</b> | <b>Representations by Canongate Community Forum</b>  | <b>10.40 am</b> |
| <b>4.</b> | <b>Representations by Cockburn Association</b>   | <b>10.50 am</b> |
| <b>5.</b> | <b>Representations by Edinburgh Old Town Association</b>                                   | <b>11.00 am</b> |

<b>6.</b>	<b>Representations by Edinburgh World Heritage Trust</b>	11.10 am
Break	15 minute tea / coffee break	11.20 am
<b>7.</b>	<b>Representations by International Council on Monuments and Sites</b>	11.35 am
<b>8.</b>	<b>Representations by Old Town Community Council</b>	11.45 am
<b>9.</b>	<b>Representations by Royal Park Terrace and Spring Gardens Residents' Association</b>	11.55 am
<b>10.</b>	<b>Representations by Visit Scotland / Edinburgh Chamber of Commerce</b>	12.05 pm
<b>11.</b>	<b>Questions by members to the representatives / Director of City Development</b>	12.15 pm
Break	5 minute break	12.55 pm
	<i>Note: timings after this point are approximate.</i>	
<b>12.</b>	<b>Presentation by the applicant</b>	1.00 pm
<b>13.</b>	<b>Questions by members to the applicant / Director of City Development</b>	1.10 pm
<b>14.</b>	<b>Comments (if any) by Councillor Beckett as a local Ward Member</b>	1.30 pm
Break for lunch	<i>Note: This is the end of contributions to the Sub-Committee. Members of the public are welcome to attend after lunch to listen to the debate on the applications</i>	1.40 pm
<b>15.</b>	<b>Resumption – Debate and decision by the Sub-Committee</b>	2.30 pm

Decisions will generally be to approve or refuse. Conditions of approval or reasons for refusal may be considered at a subsequent meeting. If the application is continued for further information, the Hearing will not be reopened at a later stage, and contributors will not be invited to speak again. In such cases, the public can attend the meeting to observe the discussion from the gallery.