



## Visual Artist and Craft Maker Awards: *Edinburgh*

in partnership with Creative Scotland  
#VACMAScotland

### Application Guidelines 2017/18

In order to advance the City of Edinburgh Council Culture Plan, Creative Scotland and the City of Edinburgh Council's Culture Service have established a scheme of funding that addresses current gaps in resources available to individual artists/makers.

#### Purpose of Scheme:

The Visual Artists Award and Craft Makers Awards: Edinburgh award grants to individual artists/makers living or based in Edinburgh towards costs in developing new work.

The Visual Artists Award Scheme aims to support visual arts practitioners working in the fields drawing, painting, sculpture, print making, photography, moving image and filmmaking within a visual arts context.

The Craft Makers Award Scheme is aimed at craft practitioners who create contemporary work, in areas such as ceramics, jewellery and metalwork, furniture and wood, glass, textiles and basket-making.

#### Funds available:

Awards of between £500 and £1500 are available. Applicants should apply for the appropriate funds needed for their project and will not automatically be awarded the maximum grant available. The Awards Panel reserves the right to offer an amount different from that requested.

#### Deadlines for 2016/17:

Wednesday, 4 October 2017

Wednesday, 07 February 2018

#### Who can apply?

- Makers/visual artists living or based within the City of Edinburgh boundary.
- Makers/visual artists of all ages and at any stage of their career, but must be outwith full time education.

## Criteria:

The quality of applicant's work is key. Successful applicants will have shown commitment to developing their skills and ideas, achieving a body of work outwith formal education.

Applicants will be assessed against the following criteria:

- The expected impact of the financial support on their creative development.
- The quality of the applicants work.
- The clarity of purpose behind the submission and reasons given for applying for an award.
- The quality of the supporting material supplied in support of the application (CV, statement of practice, visual material).

**Please remember that if you have previously received funding from this scheme, you should be demonstrating progression in your work/practice since the last award.**

## Exclusions:

- Applications will not be considered for projects already started or planned to start, before the panel meeting date.
- Applications **will not** be considered for marketing, graphic design, product design, illustration, building crafts or conservation/restoration. Filmmaking must be in the context of visual art.
- Applicants cannot submit more than one application to a scheme per round.
- Previously successful applicants cannot reapply for an additional award within the same financial year.
- The fund cannot make awards to an artist/maker if he/she has been in receipt of EVAAC funding for 2 consecutive financial years. The artist/maker can apply again only after a period of 2 years following the date of the last award.
- Previously successful applicants must complete their project and submit a final report before applying to the scheme again.
- Full-time students are not eligible to apply.
- Applications to run community and/or educational projects are not eligible.
- Applications for business development or business start up costs are not eligible.
- The fund will not cover studio or venue hire costs.
- Applicants who have received funding from Creative Scotland's funding streams cannot apply for the same project. Please note we consult with Creative Scotland before any award is confirmed.
- This fund does not cover the applicant's time or childcare costs.

## Conditions of grant:

You must observe the "special conditions", which will be detailed in the letter offering you a grant. General conditions will include;

- A final written end of project report with accompanying material e.g. images of work produced, related publicity to be submitted within 1 month of project completion date as indicated on the application.
- Successful applicants should credit the Scheme on any publicity including logos for Creative Scotland and City of Edinburgh Council.
- Agree to allow project images to be used by City of Edinburgh Council and Creative Scotland on their websites or publicity relating to the Scheme.

## How to apply:

An application pack can be requested by email via [culturaldevelopment@edinburgh.gov.uk](mailto:culturaldevelopment@edinburgh.gov.uk) or phone 0131 529 6716. Please read the guidelines carefully. The Application Form should be typed, signed by the applicant and submitted by the stated deadlines.

Applications should be accompanied by high quality visual material as examples of work undertaken within the last 12 months or most recent work. Applications will not be considered unless supporting visual material is submitted. It is requested that applicants limit themselves to **one** visual presentation format and include examples of up to 6 pieces of your most recent work.

Images should be submitted in JPEG format on a suitable digital media (CD, memory stick). The preferred size of image is 72ppi (pixels per inch) at 900 pixels along the longest side (for example 900 x 600 pixels landscape, 600 x 900 pixels portrait or 900 x 900 pixels square). Please keep the image sizes to around 1MB each maximum.

Moving Image/Film: Please ensure that your presentation lasts no more than 2 minutes and is compatible with Windows Media Player. DVD or CD – a weblink will also be accepted.

Please ensure that the above is fully labelled with your name and title of work and that you have completed the attached *Artwork Submission Form*.

Please ensure that the images listed on the Artwork Submission Form correspond to the order of images on your chosen media.

Original artwork will not be accepted as support to any application.

All visual material will be returned. Please note that the City of Edinburgh Council and Creative Scotland cannot accept responsibility for damage or loss of submitted material, supporting your application.

**Equipment Costs:** For any applications requesting funding towards equipment applicants must clearly identify why the equipment needs to be purchased rather than resourced in other ways, i.e. rental.

**Air Travel Costs:** Funding requests towards air travel may be considered, however the expenditure must be clearly justified in relation to the new work being proposed.

## The Awards Panel:

Your application will be considered by members of the awards panel, comprising of officers from the City of Edinburgh Council and Creative Scotland and independent advisors.

The Awards Panel will meet within 6 weeks of the fund deadlines and you will be informed of the outcome within 3 weeks of the panel meeting.

**If you would like to have a chat before putting in an application or have any queries relating to your application please contact Jo Navarro, Cultural Development Officer, on 0131 529 6716 or via email [jo.navarro@edinburgh.gov.uk](mailto:jo.navarro@edinburgh.gov.uk) .**

**Applications will not be processed unless all the documents and support materials are received.**

**An electronic copy of the application only (no images) should be sent to [culturaldevelopment@edinburgh.gov.uk](mailto:culturaldevelopment@edinburgh.gov.uk).**

**A signed hard copy of your application with images should be sent to:**

Jo Navarro, Cultural Development Officer  
Culture Service, Business Centre 2.6  
The City of Edinburgh Council  
Waverley Court, 4 East Market Street  
Edinburgh, EH8 8BG