

ESDP WORK PROGRAMME 2015/16

| SE2020 ACTION | WHAT will be done? | TIMESCALE | WHO will act? | RISKS | RAG | BUDGET |
|------------------------|---|------------------|-----------------------|--|-----|--------|
| ESDP WORK PROGRAMME | Plan and agree programme to deliver SE2020 actions in 2015-16 | 26 March 2015 | ESDP | Governance structures must be fit for purpose. | √ | - |
| | Set up sub-groups as appropriate to deliver on the actions | As required | ESDP | Reliant on input from sub group members | √ | - |
| | Evaluate progress and outline actions for 2016 onwards | By April 2016 | ESDP | Reliant on ongoing input from ESDP members | | - |
| CARBON METRICS | Set up Metric Sub Group (led by ECCI/UoE) | By Dec 2015 | Metrics sub-group | | | |
| | Resolve challenges such as defining Edinburgh's carbon metrics structure and parameters, sharing workload responsibilities, clarifying data variables, avoiding duplication of effort and ensuring alignment with SEAP, involving stakeholders and agreeing practical arrangements. | By April 2016 | Metrics sub-group | Reliance on data available | | |
| | Establish GHG measurement boundaries | By April 2016 | Metrics sub-group | | | |
| | Evaluate progress and outline actions for 2016 onwards | By April 2016 | Metrics sub-group | | | |
| ADAPTATION ACTION PLAN | Coordinate partners' contributions to the Plan | By December 2015 | Adaptation Task Group | Poor attendance at workshops; Lack of contributions to develop plan. | | |
| | Develop actions to populate the Plan | By April 2016 | Adaptation Task Group | Reliant on workshops | | |
| | Commit to implementing actions | By April 2016 | ESDP + | Governance | | |

ESDP WORK PROGRAMME 2015/16

| | | | | | | |
|-------------------|---|---------------|-----------------------------|---|--|---|
| | | | partners across city | structures to ensure partners deliver | | |
| | Assure delivery of partners actions | By April 2016 | Adaptation Task Group | Robust governance structures must be agreed and in place | | |
| | Evaluate progress and outline actions for 2016 onwards | By April 2016 | Adaptation Task Group | | | |
| ENGAGEMENT | Develop 'Train the Trainer' approach for delivery by each partnership/advisory group/ organisation in the EP family | By March 2016 | Engagement Sub Group | Funding bid not successful; | | £8k Funding Application to EP Board 17/3/2016 |
| | Develop a web presence for 'Sustainable Edinburgh' (supporting materials, events, and the annual report) | By March 2016 | Engagement Sub Group | No ongoing funding to support site maintenance; Who will ensure content is kept up to date? | | £4000 (CEC support for ESDP) |
| | The ESDP will co-ordinate the collation of an annual report 'Sustainable Edinburgh 2020 Annual Report'. | | ALL ESDP members contribute | Reliant on web site (if that is chosen vehicle); Reliant on working links to partners web pages; Needs a partner to lead on this piece of work. | | |