



21st Century Homes is  
the City of Edinburgh  
Council's exciting  
programme to build  
new homes

## Mid Market Rent

### Application Form and Guidance

Please complete and return this form to:  
The City of Edinburgh Council  
EdIndex Team  
1.4 Waverley Court  
4 East Market Street  
EDINBURGH  
EH8 8BG

0131 529 5080  
[midmarketrent@edinburgh.gov.uk](mailto:midmarketrent@edinburgh.gov.uk)



• EDINBURGH •  
YOUR COUNCIL YOUR ENVIRONMENT

If you need help to complete this form, please call us on 0131 529 5080

## About Mid Market Rent

Mid market rent homes are a type of housing designed to offer an alternative to renting social housing from the Council or Housing Associations. Due to the high demand for social housing and the extreme shortage of available homes, mid market rent homes may be an option for some people.

The rents that apply to mid market rent homes are generally higher than Council or Housing Association social rents, but set below those in the private market. This is to make renting a mid market home more affordable.

## Eligibility Criteria

Mid market rent homes will be widely available to a range of households and anyone can apply to be considered. When allocating mid market rent homes, however, preference will be given to:

- ◆ Applicants who are currently in employment
- ◆ Applicants currently living in a Council or Housing Association home seeking a move

Ground floor / accessible homes will also be allocated to households with an existing gold priority for social housing or those who need this type of accommodation.

If you are struggling to manage in your current home due to mobility or health reasons, you could increase your housing options by completing an EdIndex form. You may have a Housing Needs Assessment completed, which could result in you getting gold priority. This will help you access homes that meet your needs.

Applicants for mid market rent homes will be considered and ranked for allocation based on the following criteria:

- ◆ The date of registration for mid market rent or EdIndex application.
- ◆ For existing Council or Housing Association tenants looking to move, the date will be taken from the time you have been in their current home.
- ◆ The size of the property must be appropriate for the household size; the Council's bedroom household size eligibility criteria under the Council's standard letting policy will apply

The rules that match household size and property size are generally:

- ◆ A couple will be expected to share a room
- ◆ Each household member over 14 years will be entitled to a room of their own
- ◆ Two children under 14 of the same sex share a room
- ◆ Two children under 7 of different sexes share a room

In addition to these rules, a two bedroom property will be available to a single person or couple with no children.

Also if the person wishes to allow two same sex children of 14 years and over to share a bedroom this should be their choice. Due to the lack of larger accommodation a household will be considered for accommodation outwith these guidelines where the move would reduce current overcrowding.

Foster Carers who are registered with the City of Edinburgh Council will be considered for additional bedrooms if they can provide evidence that the rooms are required to accommodate foster children.

The property must be occupied as the household's principle home.

### About this Application Form

If you **only** want to be considered for a mid market rent home, please complete this application form and return it to the EdIndex Team at Waverley Court, 1.4, 4 East Market Street, Edinburgh, EH8 8BG.

You will be contacted directly by the Council if you are being considered for an offer of a mid market rent home.

If you also wish to be considered for social housing through the Council or Housing Associations, you must complete a separate EdIndex application form.

You can request an EdIndex application form by:

Calling The City of Edinburgh Council on: 0131 529 5080  
or emailing: [edindex@edinburgh.gov.uk](mailto:edindex@edinburgh.gov.uk)

### Confidentiality

The information you provide to us will be used to:

- ◆ Decide if you are eligible for housing with the Council
- ◆ Assess your housing needs and current housing circumstances

We have a duty to prevent and detect fraud. This means that we may share information provided to us with other organisations and authorities for the purposes of checking the accuracy of information provided and to prevent or detect crime. We comply with the terms of the Data Protection Act 1998.

1. Are you currently registered with EdIndex?

Yes

No

If Yes, what is your EdIndex number?

If you are already registered with EdIndex there is no need to complete this form in full.

You will only need to fill in the details 'About You' below and return the form to the address noted on the front page.

### About You

Applicant

Title .....

First Name .....

Last Name .....

Maiden Name .....

Present Address and Postcode

.....

.....

.....

Date of Birth .....

Contact Tel Number .....

Mobile Tel Number .....

Email Address

.....

Joint Applicant

Title .....

First Name .....

Last Name .....

Maiden Name .....

Present Address and Postcode

.....

.....

.....

Date of Birth .....

Contact Tel Number .....

Mobile Tel Number .....

Email Address

.....

Relationship to Applicant

.....

You only need to complete the following pages if you are **not** already registered on EdIndex.

2. If we contact or visit you, do we need an interpreter or someone to help with communication?

Yes  No

If yes, what language or other help do you require?

3. Where do you currently stay? (You must pick one)

- Council property (you must be the tenant / joint tenant)
- Housing Association / Co-operative property (you must be the tenant / joint tenant)
- Shared Ownership / Homestake property - (you must be the owner / joint owner)
- Property rented from a Private Landlord - (you must be the tenant / joint tenant)
- Property that comes with your job
- Own your property
- Parents / Relatives / Friends
- Temporary Accommodation provided by The City of Edinburgh Council
- Prison
- Hostel
- Bed & Breakfast
- Hospital
- Residential Care / Supported Accommodation
- Student Accommodation
- Sleeping Rough

4. What date (dd/mm/yyyy) did you move into your current property?

If you rent your home please give us your landlord's name and address:

5. Who else will be moving with you? (the members of your household)

First Name	Last Name	Relationship to you	Date of Birth	Sex (male) (female)	Do they live with you now (Yes/No)	Child Access (Yes/No)
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....

6. What size of property would you consider if they were to be available?

Studio/bedsit       2 bedroom       4 bedroom   
1 bedroom       3 bedroom

Why do you want to move?

7. What area in Edinburgh would you like to be considered for?

North       East       South       All

8. Has anyone ever taken action against you or anyone on your application for antisocial behaviour?

Yes       No

If yes, please give full name of person(s)

Yes, court action was taken

Yes, Antisocial Behaviour Order granted

Yes, less formal action taken such as a written warning

9. Are you or anyone on your application required to register with the Police under the Sexual Offences Act 2003?

Yes       No

If yes, please give full name of person(s)

**Monitoring / General Details**

10. The following questions are for monitoring purposes only and will not be used when assessing your application.

11. How would you describe your household's ethnic group?

**White**

Scottish

Other British

Gypsy/Traveller

Irish

Polish

Any other white background

Please specify \_\_\_\_\_

**Asian, Asian Scottish or Asian British**

Bangladeshi

Chinese

Indian

Pakistani

Any other Asian background

Please specify \_\_\_\_\_

**Black, Black Scottish or Black British**

African

Caribbean

Any other black background

Please specify \_\_\_\_\_

**Mixed/Other Mixed Background**

Please specify \_\_\_\_\_

**Other Ethnic Background**

Arab, Arab Scottish or Arab British

Any other Ethnic background

Please specify \_\_\_\_\_

12 Do you or anyone on your application consider yourself to be disabled? Yes  No

**13. Committee and Staff Connections**

Please tell us if you, or any person included in your application is or has been in the past 12 months:

Employed by the Council Yes  No

Related to or friends with a member of staff working within the Council Housing & Regeneration Section Yes  No

Related to an Edinburgh Councillor Yes  No

If you have answered YES to any of the above, please provide details in the box below.

Their name	Relationship to you	Organisation	Position

## Declaration

Please read through the following statements and sign at the bottom to show you understand and agree with them.

That my/our current or previous landlord(s) can be contacted for a reference

That all information given by me/us to the Council is true. If I/we supply any false information or keep back any information my/our application may be cancelled.

That I have answered question 12.

That if I/we are given a tenancy because I/we have supplied false information or I/we have kept back information, the tenancy may be ended.

Signature of Applicant: .....

Date: .....

Signature of Joint Applicant: .....

Date: .....

## Guidance on Your Application Form

### What do I do when I have completed my application form?

Send your completed application form to the address noted below.

### What happens next?

Once your completed application form has been received, we will assess it and check all the information you have provided. You will be contacted if you are being considered for an offer of a mid market rent home.

### Cancelling your application form

You may cancel your application for mid market rent homes at any time. You can do this by writing to us at the address noted below.

### Annual Review

We will write to you every year to confirm that you still want to be registered for mid market rent homes. If you do not respond to the letter, you will be sent a reminder. If you do not respond to the reminder, your application will be cancelled

### Change of Circumstances

If you move to another address, change your telephone number, have a baby etc, you must inform the EdIndex Team at the address noted below so that your details can be updated.

The City of Edinburgh Council, EdIndex Team,  
Waverley Court 1.4, 4 East Market Street, Edinburgh, EH8 8BG





HAPPY TO TRANSLATE

ترجمہ کے لئے حاضر آئیںدےر سے آئیںدےر سے

يسعدنا توفير الترجمة MOŻEMY PRZETŁUMACZYĆ 很樂意翻譯

**You can get this document on tape, in Braille, **large print** and various computer formats if you ask us.**

**Please contact Interpretation and Translation Service (ITS) on 0131 242 8181 and quote reference number 13-0443. ITS can also give information on community language translations.**