



## **EDINBURGH PARTNERSHIP BOARD**

**Thursday 7 April 2011: 15.00 – 17.00**

**Board Room, Level 2, Waverley Court**

### **MINUTES**

#### Present

Cllr Jenny Dawe	Leader, City of Edinburgh Council (Chair)
Cllr Michael Bridgman	Chair of Lothian & Borders Fire & Rescue Service Board
Cllr Tom Buchanan	Convener, Neighbourhood Partnership Conveners' Forum
Patricia Eason	Community of Place representative (EACC)
Dr Jenny Rees	Edinburgh Napier University
Ella Simpson	Edinburgh Voluntary Organisations' Council
Naren Sood	Equality and Diversity member
Cllr Phil Wheeler	Edinburgh Vice Chair of SESTran
Cllr Iain Whyte	Chair of Lothian & Borders Police Board

#### In Attendance

Sue Bruce	Chief Executive, CEC (Chair, EP Executive)	
Norma Cuthbertson	Corporate Services (Secretariat)	
Sarah Davidson	Director of Local Government and the Third Sector, Scottish Government	
Nicola Elliott	Corporate Services (Secretariat)	
David Jack	Corporate Services (Secretariat)	
Peter Gabbittas	Director Health and Social Care (EP Executive) and	Item 3.1b
Dr Vanessa Strong	Family Nurse Partnership Lead, NHS Lothian	Item 4
Nick Smith	EADP Joint Programme Manager, Health and Social Care	Item 5
Brian Martin	Principal Officer, City Development, CEC	Item 10

#### Observing

Ch Supt Gill Imrie	'A' Division Commander, Lothian and Borders Police
Veronica Noone	Scottish Enterprise
Natalie Hoy	Services for Communities, City of Edinburgh Council

#### **Apologies** were received from

Cllr Andrew Burns	Opposition Leader
Susan Harkins	Edinburgh Chamber of Commerce
Linda McPherson	Scottish Enterprise
Dr Charles Winstanley	Chair of Lothian NHS Board

Cllr Dawe opened the meeting and introduced Sue Bruce the Council's Chief Executive, Dr Vanessa Strong the Family Nurse Partnership Lead for Item 4, and Sarah Davidson, Scottish Government Director replacing Liz Hunter. It was noted that Alasdair Kerr had been appointed to Scottish Chambers International. The Partnership's thanks for resigning members' contributions were recorded.

## Minutes

### 1. Minutes of the Edinburgh Partnership Board meetings of:

- 1.1. 23 September; and
- 1.2. 9 December 2010 were **agreed**.

### 2. Matters Arising

#### 2.1. Higher Education and Further Education Representation

Jenny D advised that Professor Dame Joan Stringer, the HE/FE representative on the Board, had stepped down and asked Dr Jenny Rees to take her place. Jenny D considered that it was an opportune time, with the Partnership's emphasis on positive destinations for young people, for the Board to have a Further Education representative and a Higher Education representative. There was **agreement** to this proposal. Norma Cuthbertson was asked to bring forward a paper on a selection process.

#### 2.2. Availability of Board Papers

In response to the Away Day discussion on better communication, Jenny D proposed that non confidential Board papers should be made available on the EP's web pages and links made to partners' websites. This was **agreed**. Norma was asked to arrange.

## EP Executive

### 3. Edinburgh Partnership Away Day

David Jack introduced the report on the December 2010 Away Day and the workshop discussions. Overall, the event was regarded as very constructive, providing a good platform for new approaches to public service improvement and the further development of the Single Outcome Agreement (SOA). The Partnership had taken up the challenge to deliver more, with a particular emphasis on:

- ♦ prevention rather than cure;
- ♦ the reshaping of services to meet need; and
- ♦ the selection of strategic priorities for action by the Edinburgh Partnership.

Further areas for future development were also identified in terms of:

- ♦ defining the Role of the Edinburgh Partnership;
- ♦ developing New Approaches to Service Delivery; and
- ♦ removing Barriers to Progress.

Specific actions underpinning these intentions were considered at Item 3.1 under separate reports.

### Decisions:

- 1. to welcome the findings from the Edinburgh Partnership 'Away Day' and acknowledge that the event was highly successful;**

2. to agree the analysis of the workshop discussions as summarised in paragraph 2.11 and identify any additional salient points;
3. to approve the set of actions outlined in paragraph 3.1 and agree any further additions; and
4. to consider the three supplementary reports at items 3.1a, 3.1b and 3.1c.

### 3.1 Follow up to Away Day

#### a. EP Bridging Statement 2011 – Towards an Agenda for Edinburgh

Norma introduced the 'Bridging Document' as a scene setter for a new SOA, later in the year. The report included:

- a high level statement on the future direction of Partnership activity;
- a set of underlying principles;
- an updated policy context for a new SOA; and
- initial proposals on core priorities.

Jenny D endorsed the statement as the right way forward, and considered that the EP should concentrate on deliverable outcomes. Sue Bruce commented that this was a helpful paper, and a timely piece of work. Sarah Davidson stressed the good quality of the Board papers, and welcomed the proposed 'Agenda for Edinburgh' as an approach. It was also suggested that the second round of SOA reports (evidencing progress towards outcomes) could contribute to the bridging document.

Partners were concerned with:

- the need to retain a focus on poverty and inequality;
- issues round the case for affordable housing;
- the importance of connectivity and access to transport, within the overall context of sustainable economic growth; and
- the need to retain equalities issues at the core of the SOA, particularly in the light of current budgetary difficulties.

#### **Decisions:**

1. to agree this report as a bridging statement and a strategic way forward for the Edinburgh Partnership, subject to any further comments from Board members;
2. to note that the Strategic Partnerships will have a key role in the further development of the initial priorities into appropriate outcomes, actions, and indicators;
3. to refer this report on for consideration in the next cycle of Strategic Partnership meetings; and
4. to note that a further report on progress will be presented in the summer.

#### b. Service Transformation and Integration – Change Fund

David outlined the area of the paper concerned with outcomes for young people. Discussions on a 'Total Place' pilot initiative, focussed on school leaver destinations with a North Edinburgh geography, were underway. Work

was also being progressed with Children and Families officers and voluntary sector partners to design the project and ensure early engagement activity with local interests. A detailed description of the project was to go to the Council Management Team, and partners were to be involved from the start.

Partners commented that:

- ♦ the Forth Voluntary Sector Forum had welcomed the proposals;
- ♦ it would be important to mainstream the new approach beyond the pilot stage;
- ♦ succession should be built in at the beginning and that the lessons learned should influence future patterns of spend and budgetary decisions;
- ♦ the proposals could be more ambitious in terms of a 'Total Place' approach; and
- ♦ 'A' Division of L&B Police was very enthusiastic and wished to contribute.

Peter Gabbitas introduced the Change Fund in relation to outcomes for older people. The initial plan for the Fund (£6 million in 2011/12) was seen by the EP Executive and now had Ministerial approval.

The take up of the Fund was to fit with mainstream provision, and reference was made to the Joint Capacity Plan for Older People which aimed to shift resources towards preventative services and re-ablement. There was a particular need to tackle social isolation and to reconnect individuals within communities.

Sarah was very favourable towards the Edinburgh focus of the Change Fund and the role of the voluntary sector. Peter acknowledged partners' concerns that there wasn't a quick fix to this complex area, and confirmed that work was underway to further develop the plan.

#### **Decisions:**

- 1. to endorse the city wide focus on increasing the number of school leavers in positive destinations in Edinburgh, as described in paragraphs 2.3 to 2.11;**
- 2. to progress the 'Total Place' pilot to improve the life chances of vulnerable children in the Craigmoynton area as also described in paragraphs 2.3 to 2.11;**
- 3. to identify older people's service development as the focus for further initiatives as described in paragraphs 2.12 to 2.19;**
- 4. to endorse the template at appendix one which states the agreed direction of travel for older people's services in Edinburgh;**
- 5. to require all partners to support the new initiatives as needed; and**
- 6. to receive further reports on the development of the 'Total Place' pilot initiative and Change Fund proposals.**

#### c. Partnership Development and Improvement Plan

Norma introduced the report which developed the 'Away Day' thinking on the need for a development and improvement plan, and made specific reference to

the recent work on self evaluation carried out by the sub group of the EP Working Group (EPWG).

A comprehensive set of findings at Appendix 1 resonated with the thrust of the Away Day discussions and review work on the SOA. These elements were to be drawn together to inform a comprehensive Partnership Development and Improvement Plan, for consideration at the next Board meeting.

**Decisions:**

- 1. to endorse the outputs of the self-evaluation process undertaken by the EPWG sub-group;**
- 2. to agree the proposal to merge the findings of this self-evaluation together with the outputs of both the SOA Review and the EP 'away day'; and**
- 3. to agree to consider a draft Partnership Development and Improvement Plan in the next cycle of EP meetings.**

**Collaborative Working**

4. Breaking the Cycle of Poverty and Deprivation: The Family Nurse Partnership Programme – Proven Results, Future Promise

Dr Vanessa Strong, Family Nurse Partnership (FNP) Lead, gave a presentation on the Family Nurse Partnership Programme, implemented as a trial in Edinburgh supported by Scottish Government funding. Paper copies of the presentation were circulated.

The initiative supported young mothers through pregnancy and worked with the whole family until 2 years after the birth. Fathers were also involved voluntarily. FNP aimed to break the cycle of poverty and deprivation and to give young people a chance in life. It invested in early years and fitted with building strong communities, improving the life chances of children and young people and the CYPSP strategies.

FNP was a patented American approach whose initial trial group was now aged 19 and exhibited sustained positive outcomes. In Edinburgh there were 235 first time mothers under 19 every year who would be entitled to the service.

Jenny D thanked Vanessa for her input.

5. Developing the Edinburgh Alcohol and Drugs Partnership Commissioning and Procurement Plan

Nick Smith gave a brief overview of the Edinburgh Alcohol and Drugs Partnership (EADP) intention to develop commissioning and procurement plans, in line with HEAT targets to reduce crime. This was to lead to a rationalisation of the £2m ring fenced money and £5m core partnership spend to develop a model of recovery, via a Best Value approach. This may lead to a shift of resources to the voluntary sector.

An Equalities Impact Assessment (EIA) was to be undertaken and provision shaped to take account of equalities issues.

Nick confirmed that prisoners wouldn't fall under this plan. Ella Simpson commented that the overarching commissioning strategy was a robust process.

**Decision:**

- 1. to grant the EADP: the mandate to develop and implement the Commissioning and Procurement Plans. To include a mandate to make decisions about:**
  - i. The vision for a recovery oriented system of care for people with problem alcohol and drug use;**
  - ii. Which services should be procured through the Voluntary Sector and which services should be provided in-house through City of Edinburgh Council and NHS Lothian, against a Best Value framework; and**
  - iii. The tender and selection process for procuring services through the Voluntary Sector**

**Partnership Events and Policy Development**

6. Tackling Inequalities - Promoting Health and Wellbeing for Edinburgh's Children and Young People

Ella spoke to the report on the event held in November 2010 which addressed key strands of poverty and inequality in the city. There had been valuable discussion and input from the speakers and attendees. A number of the recommendations were being taken forward. Total Place and social inclusion were viewed to be important. CYPSP will progress work along the lines suggested.

**Decision:**

- 1. to note and support:**
  - i. CYPSP's proposed action points at 4.1 arising from the findings of the November EPiC;**
  - ii. the inclusion of social clauses in Commissioning Strategies;**
  - iii. taking a lead role in identifying employment for young people facing adversity; and**
  - iv. the link of this work to the Edinburgh Partnership pilot programme.**
7. Edinburgh Association of Community Councils Big Debate – Poverty

Patricia Eason spoke of the useful role of Community Councils in consultations, and highlighted the main aspects of the successful EACC event in March 2011. This contributed to the Partnership's wider considerations on poverty and inequality.

The event garnered a good understanding of poverty from the 50 attendees and looked at different and more creative ways to address issues. The EACC Management Team drew up conclusions and recommendations from the material generated at the event.

Jenny D reflected on the similarity of the recommendations to those from Item 6.

**Decision:**

1. It was agreed that aspects of the conclusions and recommendations would feed into the ongoing work on the Improvement Plan and the 'Agenda for Edinburgh' and would be drawn into wider planning and be merged into future work.
  - i. support different and more creative and joined up approaches in tackling poverty;
  - ii. adopt a more coherent approach to develop effective city-wide discussions of the issues;
  - iii. give serious consideration of the issue of inequality in Edinburgh taking account of other results and learning on the issue;
  - iv. request that Neighbourhood Partnerships set up genuinely consultative debates and discussions within their communities on how money should be spent in all services;
  - v. recognise the continued role of Community Councils in raising awareness for more community based activity and more empowerment for individuals and on planning and licensing applications in their areas;
  - vi. consider providing further support for the early years interventions which do so much to change the future course of those children's' lives from poorer backgrounds; and
  - vii. continue the conversation on poverty and inequality more extensively until the problem has been successfully grasped and tackled.

## **Strategic Partnership Development**

### 8. Sustainable Development Strategy

Norma introduced this report which updated on the establishment of the Climate Change Strategic Partnership (originally referred to as the Sustainable Development Strategic Partnership). The Board was asked to agree the draft Partnership Agreement at Appendix 1.

#### **Decision:**

1. to agree the draft Agreement at Appendix 1.

### 9. Economic Development Strategic Partnership

Norma confirmed that this report was concerned with the establishment of the sixth Strategic Partnership. It clarified the lines of responsibility for economic development which were queried at the September 2010 Board, and confirmed that the Economic Action Resilience Network (EARN) would be recast as the Economic Development Strategic Partnership (EDSP).

Jenny D confirmed that this satisfied concerns on duplication.

#### **Decision**

- ♦ to note the progress in establishing the Economic Development Strategic Partnership.

## Employability and Skills Development

### 10. European Social Fund Priority 5 'Strategic Skills Pipeline'

Norma highlighted that:

- £4m in European Social Fund grant was confirmed in December 2010;
- Appendix 1 provided details for the joint Edinburgh and Midlothian CPP Programme;
- approval of the final Partnership Agreement with Midlothian CPP (Appendix 2) was requested; and
- partners would be invited to nominate members to sit on the Programme Steering Group.

Brian Martin provided an outline of the main projects:

- the 'Get on Hubs' will be based in the city's most disadvantaged areas and provide a comprehensive employability service;
- all partner activity is co-ordinated in the pipeline from the pre employment stage to upskilling for people already in work;
- Caselink will be used to track clients and monitor progress;
- there is a particular focus on young people and the need to secure positive destinations for those leaving school or college;
- a variety of partners are involved including the Volunteer Centre and Edinburgh Business Development Ltd; and
- Priority 5 is only part of the overall financial picture.

#### Decisions:

- 1. to welcome the allocation of £3,961,492 in ESF grant to the Edinburgh and Midlothian CPPs, and endorse the Programme set out in appendix one;**
- 2. to approve the Partnership Agreement with Midlothian CPP at appendix two;**
- 3. to agree the establishment of a Steering Group as proposed, and nominate members as appropriate; and**
- 4. to agree to receive further detailed reports on the initiative.**

### 11. Employability and Skills Progress Report

This report was referred for comment from the 8 March [Economic Development Committee](#). Substantial work had been undertaken, and an allocation of funding to support employability services had been secured from the Scottish Government. Any questions on the report were to be forwarded to Tom Buchanan.

#### Decision

- 1. to note the report.**

## Partner Information Sharing

### 12. Severe Weather - Interim Report

Jenny D encouraged partners to feed into the resilience plan in this referred 18 January 2011 [Policy and Strategy Committee](#) Report. Patricia commented that in

Almond there had been an excellent approach which captured local information and disseminated it. There was good liaison with the voluntary sector which organised food parcels and took residents to hospital appointments, etc.

#### **Decision**

- 1. to note the report.**

#### 13. [Building a Sustainable Future: Regeneration Discussion Paper](#)

#### **Decision**

- 1. to note the report.**

#### **Any Other Business**

#### 14. [Forward Programme of EP Meeting Dates](#)

This paper proposed three new Board meetings on Thursdays from 2.00 – 4.00 pm:

- ♦ 8 September 2011;
- ♦ 15 December 2011; and
- ♦ 8 March 2012.

The dates avoided major holiday dates and Full Council meetings and had not been scheduled past the May 2012 elections.

#### **Decision:**

- 1. to agree the proposed forward programme of meetings at 2.2 and in Appendix 1.**

#### 15. [Big Lottery Fund – Improving Futures](#)

Ella highlighted an opportunity to bid for up to £900k from the Big Lottery Fund. The focus was on families with complex problems where the eldest child was still in primary school. CPPs needed to be fully on board with submissions lead by the voluntary sector. The submission date was 12 May 2011. Discussion ensued regarding:

- ♦ how the issues to be addressed dovetailed with the EP Total Place proposal;
- ♦ the synergy of the BLF and EP criteria;
- ♦ the tight deadline for expressions of interest;
- ♦ using a Change Plan methodology; and
- ♦ the role of the Compact and EVOC in the matter.

#### **Decisions:**

- 1. Ella to co-ordinate the expression of interest on behalf of the EP supported by the Compact and EP Secretariat;**
- 2. to endorse the use of a Change Plan methodology if thought appropriate;**
- 3. to agree that the EP Chair would endorse the final expression of interest without recourse to the Board; and**
- 4. to receive an update on the matter at the June Board.**

**Date of Next Meeting:** Thursday 16 June 2011, 2.00 – 4.00 pm, Lothian and Borders Fire and Rescue Service HQ, Lauriston Place.