

CLASS 1: ABOUT THE CITY OF EDINBURGH COUNCIL

Class description:

Information about City of Edinburgh Council who we are, where to find us, how to contact us, how we are managed and our external relations.

The information we publish under this class includes:

General information about the Council

[Address and contact details](#)

[Business opening hours](#)

[Chief Officers](#)

[How to complain or make a comment](#)

[Our customer care charter](#)

[How to make a freedom of information request](#)

[How to make a request for environmental information](#)

[How to make a request for personal information](#)

How the Council is run

[Council's Elected Members](#)

[Council Management Team](#)

[Code of Conduct for Elected Members](#)

[Councillors' Register of Interests and Expenses](#)

How the Council is governed

[How the Council operates](#)

[Standing orders and procedural documents](#)

[External audits and functions](#)

The Council's pledges and plans

[Council Vision for Edinburgh](#)

[The Capital Coalition Pledges](#)

[Council policies, strategies and plans](#)

[Departmental service plans](#)

External relations and working with others

[Working with the Media Team](#)

[Community Councils and Assemblies](#)

[Social Media profiles](#)

[Consultations](#)

[Partnership working](#)

[Getting involved with the Council](#)

See the [A-Z listing](#) on our website for more information we publish under this class.

CLASS 2 : HOW WE DELIVER OUR FUNCTIONS AND SERVICES

Class description:

Information about our work, our strategy and policies for delivering functions and services and information for our service users.

The information we publish under this class includes:

Business and trade

Information on the services we provide which are relevant to new or existing businesses in the area.

[Business rates](#)

[Commercial land and property](#)

[Commercial waste and recycling](#)

[Conference, meeting and event venues](#)

[Countryside and farming](#)

[Economic development](#)

[Emergency planning](#)

[Health and safety](#)

[Planning and building standards](#)

[Pollution](#)

[Regeneration](#)

[Shopping and markets](#)

[Support for business](#)

[Tenders and contracts](#)

[Town Centre Management](#)

[Trading standards](#)

[Venue hire and hall booking](#)

Community life and leisure

Information and advice on community life and leisure.

[Consulates in Edinburgh](#)

[Public internet access at Council offices](#)

Community life and leisure cont.

[Tackling Hate Crime](#)

[Your Edinburgh: Your Information](#)

[Adult and community education](#)

[Archives](#)

[Arts and entertainment](#)

[Community advice](#)

[Community centres](#)

[Countryside and wildlife](#)

[Crime prevention and community safety](#)

[Gaelic language and cultural support](#)

[Leisure clubs, groups and societies](#)

[Libraries](#)

[Local history and heritage](#)

[Museums and galleries](#)

[Neighbourhood services](#)

[Older people](#)

[Parks, gardens and open spaces](#)

[Sport, sports clubs and leisure centres](#)

[Voluntary organisations and support groups](#)

[Young people](#)

Education and learning

Information on education services for children, young people and adults, as well as our library, museum and archive services.

[Learning publications](#)

[Activities and support for young people](#)

[Adult and community education](#)

[Extra-curricular activities](#)

[Leisure clubs, groups and societies](#)

Education and learning cont.

[Libraries](#)

[Local history and heritage](#)

[Nurseries and playgroups](#)

[Parental support](#)

[Schools](#)

[Training and personal development](#)

Housing

Information on housing services in the authority, including council housing, information on benefits and housing repair services.

[Affordable Housing Policy](#)

[Developing co-operative approaches to housing](#)

[Housing research and information](#)

[Housing strategies](#)

[Housing support](#)

[Adapting homes](#)

[Council housing](#)

[Council tax](#)

[Homes and energy](#)

[Housing advice](#)

[Housing benefits and grants](#)

[Housing finance](#)

[Improvements and repairs](#)

[Land and property](#)

[Multiple occupancy homes](#)

[Planning and building standards](#)

[Private housing](#)

[Supported and sheltered housing](#)

Jobs and employment

Information on career opportunities and job vacancies in the Council.

[Edinburgh Guarantee](#)

[Jobs at the Council](#)

[Employment advice](#)

[Employment and training initiatives](#)

[Equality and diversity in employment](#)

[Get On Gateway](#)

[Training and personal development](#)

[Working for the council](#)

Law and licensing

Information on our registration service, as well as advice for consumers and businesses on trading standards and licensing.

[Dangerous Wild Animals](#)

[Dog Breeding](#)

[Object to a Licence](#)

[Register of Licence Applications](#)

[RIPSA - Regulation of Investigatory Powers \(Scotland\) Act 2000](#)

[Access to information](#)

[Animal Licences](#)

[Birth, marriage/civil partnerships and death](#)

[Environment and pollution regulations](#)

[Environmental Health Food Safety](#)

[Health and safety](#)

[Licences, permits and permissions](#)

[Licensing Board](#)

[Police, courts and criminal justice](#)

[Trading standards](#)

Planning and the environment

Information on Council services that are working to look after our living environment.

[Animal welfare and pest control](#)

[Conservation](#)

[Countryside, farming and wildlife](#)

[Emergencies](#)

[Environmental education](#)

[Land and property](#)

[Marine and Waterway Services](#)

[Parks, gardens and open spaces](#)

[Planning and building standards](#)

[Pollution](#)

[Private housing](#)

[Regeneration and town centre management](#)

[Roads and pavements](#)

[Street care and cleaning](#)

[Sustainable Development](#)

Rubbish and recycling

Information on domestic and commercial waste collection, recycling and education initiatives.

[Waste Services - service changes](#)

[Recycling](#)

[Reducing and reusing](#)

[Rubbish - commercial waste](#)

[Rubbish - household waste](#)

[Waste education](#)

[Waste strategy and performance](#)

Social care and health

Details of the social care services we provide, as well as information on health matters.

[Contact social care](#)

[Health and Social Care integration](#)

[Scottish Older People's Assembly 2013](#)

[Adults and children at risk of harm](#)

[Asking for support](#)

[Care and support at home](#)

[Care homes](#)

[Carers](#)

[Childcare and family care](#)

[Criminal justice](#)

[Disabilities](#)

[Domestic abuse](#)

[Drug and alcohol problems](#)

[Equip and adapt your home](#)

[Fostering, adopting and looked after children](#)

[Health and medical information](#)

[Health and safety](#)

[Local care and support organisations](#)

[Mental health](#)

[Older people](#)

[Parental support](#)

[Paying for care](#)

[Refugees and asylum seekers](#)

[Young People](#)

Tourism and visitor attractions

Information which the Council holds on where to stay and what to do in the area.

[Travelling to and around Edinburgh](#)

[Attractions](#)

[Countryside and wildlife](#)

[Events and festivals](#)

[Harbours and moorings](#)

[Local history and heritage](#)

[Museums and galleries](#)

[Parks, gardens and open spaces](#)

[Sports and Outdoor Pursuits](#)

Transport and streets

Information on getting around and about in the authority area.

[EdinTravel journey planner](#)

[Street naming and numbering](#)

[Traffic Orders](#)

[Vehicle Testing](#)

[Environment friendly transport](#)

[Journey planning and timetables](#)

[Marine and Waterway Services](#)

[Parking and car parks](#)

[Public and accessible transport](#)

[Road safety](#)

[Roads and pavements](#)

[Street care and cleaning](#)

[Taxis and minicabs](#)

[Town centre management](#)

[Transport options](#)

[Transport policy](#)

Transport and streets cont.

[Walking and cycling](#)

See the [A-Z listing](#) on our website for more information we publish under this class.

CLASS 3: HOW WE TAKE DECISIONS AND WHAT WE HAVE DECIDED**Class description:**

Information about the decisions we take, how we make decisions and how we involve others.

The information we publish in this class includes:

[Council committee agendas, reports and minutes](#)

[Council consultations](#)

[Getting involved with the Council](#)

[Neighbourhood partnerships](#)

See the [A-Z listing](#) on our website for more information we publish under this class

CLASS 4: WHAT WE SPEND AND HOW WE SPEND IT**Class description:**

Information about our strategy for, and management of, financial resources (in sufficient detail to explain how we plan to spend public money and what has actually been spent).

The information we publish in this class includes details on:

[Council's budget](#)

[Council's income and spending](#)

[Management of the Council's finances](#)

[Remuneration of Chief Officers](#)

[Council's financial performance information](#)

See the [A-Z listing](#) on our website for more information we publish under this class

CLASS 5: HOW WE MANAGE OUR HUMAN, PHYSICAL AND INFORMATION RESOURCES

Class description:

Information about how we manage the human, physical and information resources of the authority.

The information we publish in this class includes:

Human resources

[Working for the Council](#)

[Recruitment and selection](#)

Physical resources

[Building standards register](#)

[Planning applications register](#)

Information resources

[Records Management Policy](#)

[Key facts and figures about the Council](#)

Note: the Council's [Records Retention Schedules](#) are not currently published on our website, but copies are available on request.

See the [A-Z listing](#) on our website for more information we publish under this class

CLASS 6: HOW WE PROCURE GOODS AND SERVICES FROM EXTERNAL PROVIDERS**Class description:**

Information about how we procure goods and services, and our contracts with external providers.

The information we publish in this class includes:

[Procurement policies and procedures](#)

[Supplying goods and services to the Council](#)

[Council contracts](#)

See the [A-Z listing](#) on our website for more information we publish under this class

CLASS 7: HOW WE ARE PERFORMING

Class description:

Information about how we perform as an organisation, and how well we deliver our functions and services.

The information we publish in this class includes:

[Council's performance statutory indicators](#)

[Audits and inspections](#)

[What people tell us about our performance](#)

[Council's annual performance](#)

See the [A-Z listing](#) on our website for more information we publish under this class

CLASS 8: OUR COMMERCIAL PUBLICATIONS

Class description:

Information packaged and made available for sale on a commercial basis and sold at market value through a retail outlet e.g. bookshop, museum or research journal.

The information we publish in this class includes:

[Capital Collections](#) is the image library for the collections of Edinburgh Libraries and Museums and Galleries. Images are available for sale.

[Edinburgh Museums and Galleries](#) produces a limited number of guides and resource packs for sale. A list of items is available upon request.